

PAYROLL SUMMARY RECORD For USPS AGENCIES

Payroll Summary Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
Agency Number	AGENCY	CMPNUM	H0HU2	
Process Date	USAS EFF DT	USAS EFF DT (COMPFIELD1 converted from Julian to Date Format)	H0HU3	
Payment Date	PYMT DT	CHKDATE	H0HU2	
Document Number	DOCUMENT NO	ALPHACONS1	H0HU2	
Employee Social Security Number	SSN	EMPLOYEEENO	H0HU2	
First Name	FIRST	FIRSTNAME	HIDU1	
Middle Name	MIDDLE	MIDDLENAME	HIDU1	
Last Name	LAST	LASTNAME	HIDU1	
Payment Number	PYMT NUMBER	CHECKNO	H0HU2	
Payment Sequence	PAYMENT SEQ	CKSEQ	H0HU1 H0HU2	
Pay Override Indicator (SPRS Only)				
Employment Date	EMPLOYMENT DATE	EMPLOYDATE	H0BUS	
Termination Date	TERM DT	TERMDATE	H0BUS	
State Effective Service Date	STATE EFF SERV DT	ADJEMPLDAT	H0BUS	
BRP Leveling Indicator	BRP	ALPHACONS4 (Fifth Character)	H0HU3	LEVEL NOPAY (L) LEVEL (Y) NOT ELIG (W) UNLEVELED (N) UNLV NOPAY (U)
Retirement Type	RETIREMENT TYPE	ALPHACONS3 (Fifth Character)	H0HU3	90D (90 day wait ERS – N) 90L (90 day wait LECOS – Q) DEC (declined – D) ERS (Employees Retirement System – E) ESO (Elected State Official – P) JR1 (Judicial Retirement System Plan 1 – 1) JR2 (Judicial Retirement System Plan 2 – 2) LEC (Employees Retirement System/LECOS – C) LRS (Legislative Retirement System – L) MAX (Maximum Retirement – limited – M) ORP (Optional Retirement System – O) SCE (return to work retiree subject to ERS surcharge –

PAYROLL SUMMARY RECORD For USPS AGENCIES

Payroll Summary Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				<i>R)</i> SCL (return to work retiree subject to LECOS surcharge – S) TRS (Teachers Retirement System – T) XMP (Exempt from Retirement – X)
Pay Cycle	PAY FREQUENCY	Derived from CFREQUENCY	H0HU3	S (paid semi-monthly – 70) M (paid monthly – 90)
Summary Pay Period Begin Date	PERIOD FROM DATE	BEGINDATE	H0HU2	
Summary Pay Period End Date	PERIOD TO DATE	PERIODEND	H0HU2	
Payment Distribution		derived	n/a	D – (Paid by Direct Deposit) R – (Paid by warrant) RH – (Paid by warrant; employee on hold)
Trace Number – SP1/PR1	TRACE NBR CHK	COMPFIELD3 or COMPFIELD4	H0HU3	
Trace Number SP2/PR2	TRACE NBR SAV	COMPFIELD3 or COMPFIELD4	H0HU3	
Cancel Indicator	BACKOUT FLAG	derived from BKOUTFLAG and REASREVISS	H0HHP H0HU3	CA – (Cancelled) CB – (Callback) RM – (Returned Money)
Original Payment Number	OLD PYMT NUMBER	OLDCHKNBR	H0HHP	
Original Document Number	ORIG DOC	ALPHACONS6	H0HU3	
Gross Pay	GROSS PAY	Derived from GROSS less non-cash pays	H0HHP H0HU2	
Net Pay	NET PYMT AMOUNT	Derived from NET plus Savings Deduction (69)	H0HU2	
Deductions – Includes Taxes	n/a	Total of all employee deductions and taxes on payment	H0HU2	
Non-Cash Items	n/a	Total of all non-cash items on payment	H0HU2	
State Contributions	n/a	Total of all state contributions on payment	H0HU2	
Fiscal Year based on Processing Date	USAS APPR YR/FY	ALPHACONS3 (first and second characters)	H0HU3	
Payroll System		derived		USPS

PAYROLL ACCOUNTING RECORD For USPS AGENCIES

Payroll Accounting Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
Agency Number	AGENCY	CMPNUM	H0HU2	
Process Date	USAS EFF DT	(COMPFIELD1 converted from julian to Date Format)	H0HU3	
Payment Date	PYMT DT	CHKDATE	H0HU2	
Document Number	DOCUMENT NO	ALPHACONS1	H0HU2	
Employee Social Security Number	SSN	EMPLOYEEENO	H0HU2	
First Name	FIRST	FIRSTNAME	HIDU1	
Middle Name	MIDDLE	MIDDLENAME	HIDU1	
Last Name	LAST	LASTNAME	HIDU1	
Payment Number	PYMT NUMBER	CHECKNO	H0HU2	
Payment Sequence	PAYMENT SEQ	CKSEQ	H0HU1 H0HU2	
Payment Detail Sequence	LABOR SEQ	QEHLABSEQ	H0HU1	
Pay Override Indicator (SPRS Only)				
Organization Code (USPS Only)	ORG CODE	ORGCODE	HMPDS H0HHP	
Position/Job Number	POSITION	POSITION	HMPDS H0HHS	
Position Effective Date (USPS Only)	POS EFFECTIVE DT	POSEFFDT	HNHU1	
Job Classification Code	JOB CLASS	JOBCLASS	HMPDS H0HU1	
Functional Job Class Code (USPS Only)	FUNC CLS	ACTFUNCLS	HNHU1	
Salary Table	TB-GRP/STP	AGYCOMMENT (second and third character)	HNHU1 H0HU1	
Group	TB-GRP/STP	POSPAYGRP	HNHU1 H0HU1	
Step	TB-GRP/STP	ACTUALSTEP	HNHU1 H0HU1	
EEO Code	EEO CAT	JCEEPCODE	HNHU1	A (Officials and Administrators) C (Administrative Support) E (Elected Officials) M (Service – Maintenance) O (Elected Officials Staff)

PAYROLL ACCOUNTING RECORD For USPS AGENCIES

Payroll Accounting Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				P (<i>Professionals</i>) Q (<i>Para-Professionals</i>) R (<i>Protective Service Workers</i>) S (<i>Skilled Craft Workers</i>) T (<i>Technicians</i>)
Location (USPS Only)	LOC	PLANTLOC	HMPDS HNPU1	
Extended Location (USPS Only)	EXT	EXLOCCD	HNHU1 HNPU1	
Budget Unit (USPS Only)	BUDG UNIT	PCBGUNIT	HNPU1	
Assignment FTE	FTE	ASSIGNFTE	HNHU1	
Employee Type	EMP TYP	EMPTYPE	HNHU1	CRF (<i>Classified Regular Full-Time</i>) CRP (<i>Classified Regular Part-Time</i>) CTF (<i>Classified Temporary Full-Time</i>) CTP (<i>Classified Temporary Part-Time</i>) ERF (<i>Exempt Regular Full-Time</i>) ERP (<i>Exempt Regular Part-Time</i>) UEF (<i>Unclassified Regular Full-Time agency 781</i>) UEP (<i>Unclassified Regular Part-Time agency 781</i>) URF (<i>Unclassified Regular Full-Time</i>) URP (<i>Unclassified Regular Part-Time</i>) UTF (<i>Unclassified Temporary Full-Time</i>) UTP (<i>Unclassified Temporary Part-Time</i>)
Salary Type	TYPE	PAY TYPE	HNHU1	Daily Rate Hourly PT-Judge Salary
Authorized Salary	SALARY	HSALARY	HNHU1	
Authorized Hourly Rate	RATE	HHRLYRATE	HNHU1	
Multi-PCA Indicator (USPS Only)	PCNT	PRIMLABPCT	HNHU1	Y – (<i>PRIMLABCT < .999</i>) N – (<i>PRIMLAPCT = .999</i>)
Pay Period Begin Date	PER BEGIN	BEGINDATE	H0HU1	
Pay Period End Date	PER END	PERIODEND	H0HU1	
Appropriation Year	USAS APPR YR	ALPHACONS3 (third and fourth character)	H0HU3	
Appropriated Fund	APPR FUND	ALPHACONS4 (characters 1 – 4)	H0HU3	
Fund	FUND NO	ALPHACONS2 (characters 1 – 4)	H0HU1 H0HU3	
USAS PCA/Index Indicator	USAS PCA INDEX	WKCMPCODE	H0HU1	P – (<i>PCA</i>)

PAYROLL ACCOUNTING RECORD For USPS AGENCIES

Payroll Accounting Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
		(character 4)	HOHU3	I – (Index)
USAS PCA/Index	USAS PCA INDEX	WRKCMPRATE	HOHU1 HOHU3	
Appropriation Number	APPR NBR	ALPHACONS5(characters 4 – 8)	HOHU3	
Object Code	OBJECT CODE	LABORCDEXT	HOHU1 HOHHP	7001 (Salary/Wages Line Item Exempt Positions) 7002 (Salary/Wages Classified and Non-Classified Permanent Full-Time Employees) 7003 (Salary/Wages Classified and Non-Classified Permanent Part-Time Employees) 7004 (Salary/Wages Classified and Non-Classified Non-Permanent Full-Time Employees) 7005 (Salary/Wages Classified Non-Permanent Part-Time Employees) 7006 (Salary/Wages Hourly Full-Time Employees) 7007 (Salary/Wages Hourly Part-Time Employees) 7010 (Higher Education Salaries-Professional/Administrative Employees) 7015 (Higher Education Salaries – Classified Employees) 7016 (Salary/Wages – Employees Receiving Twice-a-Month Salary Payment) 7017 (One-Time Merit Pay) 7018 (Hardship Stations Pay-DPS) 7019 (Compensatory Time Pay) 7020 (Hazardous Duty Pay) 7021 (Overtime Pay) 7022 (Longevity Pay) 7023 (Lump Sum Termination Pay) 7024 (Termination – Death Pay) 7025 (Compensatory or Salary Per Diem) 7031 (Emoluments and Allowances) 7032 (Employees Retirement – State Contribution) 7033 (Employee Retirement – Other Employment Expenses) 7035 (Stipend Pay) 7037 (Incentive Award for Authorized Service to Veterans) 7041 (Employee Insurance Payments (Employer Contributions) 7042 (State Health Insurance Premium Contribution)

PAYROLL ACCOUNTING RECORD For USPS AGENCIES

Payroll Accounting Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				7043 (<i>F.I.C.A. Employer Matching Contributions</i>) 7046 (<i>High Performance Bonus for Admin. of SNAP</i>) 7047 (<i>Recruitment and Retention Bonuses</i>) 7048 (<i>Performance Rewards</i>) 7050 (<i>Benefit Replacement Pay</i>) 7083 (<i>Retirement/Benefits Payments</i>) 7086 (<i>Optional Retirement – State Match</i>) 7103 (<i>Travel – Per Diem, Non-Overnight Travel</i>) 7107 (<i>Travel In-State – Non-Overnight Travel – meals</i>) 7108 (<i>Travel In-State – Actual Expense Meals – No Overnight Travel</i>) 7110 (<i>Travel In-State – Board or Commission Members Meal and Lodging Expenses</i>) 7117 (<i>Travel Out-of-State – Non-Overnight Travel meals</i>) 7118 (<i>Travel Out-of-State – Actual Expense Meals – Non-Overnight Travel</i>) 7134 (<i>Legislative Per Diem</i>)
Pay/Contribution Identifier	n/a	Derived from PODNO		Admin Meals In (085) Admin Meals In NC (087) Admin Meals Out (086) Admin Meals Out NC (088) Admin/Sal Supp (011) Base Salary BD Per Diem Out (038) BD Per Diem Out NC (043) BD Per Diem In (037) BD Per Diem In NC (039) Benefit Replace Pay (096) Bilingual (067) Car Allow NC (064) Career Ladder (044) Catch-Up BRP (081) Cert Pay (065) Clothing Allowance (046) Com Per Diem (014) Comp Time Pay Comp Emergency (013) Comp Disaster (026) Con Per Diem Non Tx (029) Con Per Diem Tx (028)

PAYROLL ACCOUNTING RECORD For USPS AGENCIES

Payroll Accounting Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				Continuing Educ (066) Corporal Pay (007) Cost of Liv Sal Supp (075) CPA Incentive (072) Deceased Sick (018) Deceased Vac (019) DFPS County Supp (031) DPS Hardship Duty (071) DPS Pays (045) Educ Reim TXBL NC (059) Education Level (063) Emergency 1XM (008) Employee Award (084) EMT (093) - valid <= FY2013 ERS Bonus (093) - valid >= FY2013 Excess Benefit (090) Fire Brigade (068) Hazardous Duty (005) Housing (054) Housing NC (048) Imputed Income NC (010) In Per Diem Txbl NC (034) Incidental Travel (051) Judicial Ins Benefit (074) Judicial Longevity (057) Leg NonOver Per Diem (027) Longevity (006) Lump Sum (020) Meals/Lodging (053) Medical Trust (056) Mileage In (049) Misc Claim BRP (095) Moving Exp NC (073) New Hire Bonus (021) Non Txbl Expense (077) One Time Leg Bonus (035) - valid <= FY2014 One Time Merit (017) Out Of State (078) Out Per Diem Txbl NC (036) Overtime Per Diem In (030)

PAYROLL ACCOUNTING RECORD For USPS AGENCIES

Payroll Accounting Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				<p> Per Diem Out (032) Performance Bonus (025) – valid <=FY2014 Physician (058) Productivity Bonus (022) PSF Bonus (033) RRC HCH Pay (023) RTW Employer Match R RTW Empl Match LECOS SAD Natl Guard (055) Salary Supp (076) Shift Differential (009) St Act Duty Allw 401 (089) St Act Duty Sal 401 (083) Staff Retention (016) Stipend (042) TX Military Dept. (035) – valid >= FY2014 TPWD Tips NC (15) TRS Bonus (091) TVC Veteran Bonus (061) TXDOT Underwater Div (82) TXDOT Workers Comp (079) TXST Allowance (047) Unclassified 1XM (092) Utilities NC (062) Wellness (024) – valid >= FY2014 STATE CONTRIBUTIONS ERS Ret Fee Employer Match FICA Employer Match LECOS (029) Employer Match ORP (025) Employer Match Ret (025) RTW Employer Match R (025) St Opt Out Credit (028) State Paid SKIP (027) State Pd Health Ins (026) Payroll Hlth Ins Con (023) Payroll Ret Cont (022) </p>
USPS/SPRS Pay Contribution Identifier		Derived		<p> REG (Base Salary) OTP (Overtime Pay) CTP (Comp Time Pay) </p>

PAYROLL ACCOUNTING RECORD For USPS AGENCIES

Payroll Accounting Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				005 (<i>Hazardous Duty</i>) 006 (<i>Longevity</i>) 007 (<i>Corporal Pay</i>) 008 (<i>Emergency IXM</i>) 009 (<i>Shift Differential</i>) 010 (<i>Imputed Income NC</i>) 011 (<i>Admin/Sal Supp</i>) 013 (<i>Comp Emergency</i>) 014 (<i>Com Per Diem</i>) 015 (<i>TPWD Tips NC</i>) 016 (<i>Staff Retention</i>) 017 (<i>One Time Merit</i>) 018 (<i>Deceased Sick</i>) 019 (<i>Deceased Vac</i>) 020 (<i>Lump Sum</i>) 021 (<i>New Hire Bonus</i>) 022 (<i>Productivity Bonus</i>) – valid <= FY2004 023 (<i>High Cost Housing</i>) 024 (<i>Wellness</i>) – valid >= FY2014 025 (<i>Performance Bonus</i>) – valid <= FY2014 026 (<i>Comp Disaster</i>) 027 (<i>Leg NonOver Per Diem</i>) 028 (<i>Con Per Diem Txbl</i>) 029 (<i>Con Per Diem Non Txbl</i>) 030 (<i>Per Diem In</i>) 031 (<i>DFPS County Supp</i>) 032 (<i>Per Diem Out</i>) 033 (<i>PSF Bonus</i>) 034 (<i>In Per Diem Txbl NC</i>) 035 (<i>One Time Leg Bonus</i>) – valid <= FY2013 035 (<i>TX Military Dept.</i>) – valid >= FY2014 036 (<i>Out Per Diem Txbl NC</i>) 037 (<i>Bd Per Diem In</i>) 038 (<i>Bd Per Diem Out</i>) 039 (<i>Bd Per Diem In NC</i>) 042 (<i>Stipend</i>) 043 (<i>Bd Per Diem Out NC</i>) 044 (<i>Career Ladder</i>) 045 (<i>DPS Pays</i>) 046 (<i>Clothing Allowance</i>) 047 (<i>TXST Allowance</i>)

PAYROLL ACCOUNTING RECORD For USPS AGENCIES

Payroll Accounting Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				<p> 048 (<i>Housing NC</i>) 049 (<i>Mileage In</i>) 051 (<i>Incidental Travel</i>) 053 (<i>Meals/Lodging</i>) 054 (<i>Housing</i>) 055 (<i>SAD Natl Guard</i>) 056 (<i>Medical Trust</i>) 057 (<i>Judicial Longevity</i>) 058 (<i>Physician</i>) 059 (<i>Educ Reim Txbl NC</i>) 061 (<i>TVC Veteran Bonus</i>) 062 (<i>Utilities NC</i>) 063 (<i>Education Level</i>) 064 (<i>Car Allow NC</i>) 065 (<i>Cert Pay</i>) 066 (<i>Continuing Educ</i>) 067 (<i>Bilingual</i>) 068 (<i>Fire Brigade</i>) 071 (<i>DPS Hardship Duty</i>) 072 (<i>CPA Incentive</i>) 073 (<i>Moving Exp NC</i>) 074 (<i>Judicial Ins Benefit</i>) 075 (<i>Cost Of Liv Sal Supp</i>) 076 (<i>Salary Supp</i>) 077 (<i>Non Txbl Expense</i>) 078 (<i>Out Of State</i>) 079 (<i>TXDOT Workers Comp</i>) 081 (<i>Catch-Up BRP</i>) 082 (<i>TXDOT Underwater Div</i>) 083 (<i>St Act Duty Sal 401</i>) 084 (<i>Employee Award</i>) 085 (<i>Admin Meals In</i>) 086 (<i>Admin Meals Out</i>) 087 (<i>Admin Meals In NC</i>) 088 (<i>Admin Meals Out NC</i>) 089 (<i>St Act Duty Allw 401</i>) 090 (<i>Excess Benefit</i>) 091 (<i>TRS Bonus</i>) 092 (<i>Unclassified IXM</i>) 093 (<i>EMT Pay</i>) 093 (<i>ERS Bonus</i>) </p>

– valid <= FY2012
 – valid >= FY2013

PAYROLL ACCOUNTING RECORD For USPS AGENCIES

Payroll Accounting Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				095 (<i>Misc Claim BRP</i>) 096 (<i>Benefit Replace Pay</i>) STATE CONTRIBUTIONS 022 (<i>Payroll Ret Cont</i>) 023 (<i>Payroll Hlth Ins Con</i>) 024 (<i>ERS Ret Fee/State Paid ORP Fee</i>) 025 (<i>Employer Match Ret/Employer Match ORP/RTW Employer Match R</i>) 026 (<i>State Pd Health Ins</i>) 027 (<i>State Paid Skip</i>) 028 (<i>St Opt Out Credit</i>) HI (<i>Employer Match FICA</i>) OAS (<i>Employer Match FICA</i>)
Pay/Contribution Category	NO.	PODNO	H0MSP	NC (<i>non-cash</i>) PAY (<i>payment – cash</i>) STC (<i>state contribution amount</i>)
Hours Paid	HOURS	REGULARHRS, OT1HRS, OT2HRS, SPECHRS	H0HHP H0HU2 H0MSP	
Days Paid (SPRS Only)	n/a	n/a	n/a	
Amount Paid (Gross)	AMOUNT	REG, OTIME1, OTIME2, SPECPAY	H0HHP H0HU2 H0MSP	(<i>Includes pay, shift, overtime and special pays</i>)
Retirement Gross	RETIREMENT GROSS	COMPFIELD2	H0HU3	
Retirement Type	RETIREMENT TYPE	ALPHACONS3 (Fifth Character)	H0HU3	90D (<i>90 day wait ERS – N</i>) 90L (<i>90 day wait LECOS – Q</i>) DEC (<i>declined – D</i>) ERS (<i>Employees Retirement System – E</i>) ESO (<i>Elected State Official – P</i>) JR1 (<i>Judicial Retirement System Plan 1 – 1</i>) JR2 (<i>Judicial Retirement System Plan 2 – 2</i>) LEC (<i>Employees Retirement System/LECOS – C</i>) LRS (<i>Legislative Retirement System – L</i>) MAX (<i>Maximum Retirement – limited – M</i>) ORP (<i>Optional Retirement System – O</i>) SCE (<i>return to work retiree subject to ERS surcharge – R</i>) SCL (<i>return to work retiree subject to LECOS surcharge – S</i>)

PAYROLL ACCOUNTING RECORD For USPS AGENCIES

Payroll Accounting Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				TRS (<i>Teachers Retirement System – T</i>) XMP (<i>Exempt from Retirement – X</i>)
Hazardous Duty Indicator	HAZ DUTY IND	HAZDUTYIND	HNHU1	Y (<i>is a CPO and eligible for Has duty pay</i>) N (<i>not a CPO and not eligible for Haz duty pay</i>) 8 (<i>not eligible CPO retirement and eligible for Haz duty pay</i>) 9 (<i>is a CPO but not eligible for Haz duty pay</i>)
Net Allocated to Pay (amount allocated to type of pay)	NET PAY	NET	HOHHP HOHU1 HOHU2	
Payroll System		derived		USPS

PAYROLL DEDUCTION, TAX, AND NET DETAIL RECORD For USPS AGENCIES

Payroll Deduction, Tax and Net Detail Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
Agency Number	AGENCY	CMPNUM	H0HU2	
Process Date	USAS EFF DT	(COMPFIELD1 converted from julian to Date Format)	H0HU3	
Payment Date	PYMT DT	CHKDATE	H0HU2	
Document Number	DOCUMENT NO	ALPHACONS1	H0HU2	
Employee Social Security Number	SSN	EMPLOYEEENO	H0HU2	
First Name	FIRST	FIRSTNAME	HIDU1	
Middle Name	MIDDLE	MIDDLENAME	HIDU1	
Last Name	LAST	LASTNAME	HIDU1	
Payment Number	PYMT NUMBER	CHECKNO	H0HU2	
Payment Sequence	PAYMENT SEQ	CKSEQ	H0HU1 H0HU2	
Payment Detail Sequence	LABOR SEQ	QEHLABSEQ	H0HU1	
Pay Override Indicator (SPRS Only)				
Deduction/Tax/Net Identifier	n/a	Derived from Deduction Number or Type of Tax	H0HT1	401K 401K Loan 403(B) 457 457 Loan ROTH 401K ROTH 457 Agency Payables Bankruptcy Charities Child Support Child Support Costs College Savings Plan Credit Union Earned Income Credit Employer Match FICA Employer Match ORP Employer Match Ret ERS Elected Ret ERS Leg Retirement ERS Ret Fee ERS Retirement

PAYROLL DEDUCTION, TAX, AND NET DETAIL RECORD For USPS AGENCIES

Payroll Deduction, Tax and Net Detail Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				Federal Garnishment Federal Income Tax FICA Insurance IRS Tax Levy JR1 Retirement JR2 Retirement LEC Retirement Local Income Tax Member Dues Net Pay ORP Retirement Prepaid Tuition Payroll Hlth Ins Con Payroll Ret Cont Recoup Overpay Retirement Fee Savings Bonds Spousal Maintenance St Opt Out Credit State Income Tax State Paid Skip State Pd Health Ins Student Loan Texas Protects Tobacco User Premium TRS Buy Back TRS Retirement TXFLX Reimbursement
USPS/SPRS Deduction/Tax/Net/Identifier		Derived	HOHT1	WAR (Net Pay) 004 (Retirement Fee) 005 (ERS Retirement) 006 (ERS Elected Ret/ERS Leg Retirement) 007 (TRS Retirement) 008 (JR1 Retirement) 009 (JR2 Retirement) 010 (ORP Retirement) 014 (Child Support) 016 (Bankruptcy) 019 (IRS Tax Levy) 020 (Spousal Maintenance)

PAYROLL DEDUCTION, TAX, AND NET DETAIL RECORD For USPS AGENCIES

Payroll Deduction, Tax and Net Detail Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				021 (<i>Federal Garnishment</i>) 022 (<i>Payroll Ret Cont</i>) 023 (<i>Payroll Hlth Ins Con</i>) 024 (<i>ERS Ret Fee/State Paid ORP Fee</i>) 025 (<i>Employer Match Ret/Employer Match ORP</i>) 026 (<i>State Pd Health Ins</i>) 027 (<i>State Paid Skip</i>) 028 (<i>St Opt Out Credit</i>) 029 (<i>LECOS retirement</i>) 030 (<i>AD&D Insurance Flex</i>) 031 (<i>Dental Insurance Flex</i>) 032 (<i>Health Insurance Flex</i>) 033 (<i>Optional Life Insurance Flex</i>) 034 (<i>Tobacco User Premium</i>) 035 (<i>Long Term Disability Insurance Flex</i>) 036 (<i>TXFLX Health Care Reimbursement</i>) 037 (<i>TXFLX Day Care Reimbursement</i>) 038 (<i>TXFLX Health Care Fee Reimbursement</i>) 039 (<i>TXFLX Day Care Fee Reimbursement</i>) 040 (<i>AD&D Insurance</i>) 041 (<i>Dental Insurance</i>) 042 (<i>Health Insurance</i>) 043 (<i>Optional Life Insurance</i>) 044 (<i>Short Term Disability Insurance</i>) 045 (<i>Long Term Disability Insurance</i>) 046 (<i>Dependent Life Insurance</i>) 047 (<i>Texas Protects</i>) 048 (<i>Agency Payables</i>) 049 (<i>Recoup Overpay</i>) 050 (<i>Member Dues</i>) 051 (<i>ROTH 401(K)</i>) 052 (<i>401k Loan</i>) 053 (<i>401k</i>) 054 (<i>457</i>) 055 (<i>403 (B)</i>) 056 (<i>457 Loan</i>) 057 (<i>TRS Buy Back</i>) 058 (<i>ROTH 457</i>) 059 (<i>College Savings Plan</i>) 060 (<i>Charities</i>) 061 (<i>Savings Bonds-6</i>)

PAYROLL DEDUCTION, TAX, AND NET DETAIL RECORD For USPS AGENCIES

Payroll Deduction, Tax and Net Detail Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				062 (<i>Savings Bonds-1</i>) 063 (<i>Savings Bonds-2</i>) 064 (<i>Savings Bonds-3</i>) 065 (<i>Savings Bonds-4</i>) 066 (<i>Savings Bonds-5</i>) 067 (<i>Credit Union</i>) 068 (<i>Credit Union Fee</i>) SAV (<i>Net Pay</i>) CHK (<i>Net Pay</i>) FIT (<i>Federal Income Tax</i>) OAS (<i>FICA</i>) SIT (<i>State Income Tax</i>) LOC (<i>Local Income Tax</i>) SLC (<i>Special Local Tax</i>) HI (<i>FICA</i>) EIC (<i>Earned Income Credit</i>) OAS (<i>Employer Match FICA</i>) HI (<i>Employer Match FICA</i>)
Deduction Category		derived from H0M,PODNO, and H0H,HITAX, SITTAX, LOCALTAX SPLOCTAX, OASDITAX and NETCHKAMT	HNMDH H0HT1	NET – (<i>Net Pay</i>) DED – (<i>Deduction</i>) TAX – (<i>Federal, State, or Local Tax</i>) STC – (<i>State Paid Contribution</i>)
Deduction Sequence Number	SUB	SEQNO	HNMDH	
Amount Deducted	AMOUNT	H0M,DEDAMT HNY,CURDEDAMT H0H,HITAX H0H,SITTAX H0H,LOCALTAX H0H,SPLOCTAX H0H,OASDITAX H0H,NETCHKAMT	HNMDH H0HT1 H0HU2	
Deduction Not Taken (USPS Only)	AMOUNT NOT TAKEN	DEDNTAKEN, FEDNTAKEN HINTAKEN LOCNTAKEN OASDNTAKEN	HNMDH H0HT1	

PAYROLL DEDUCTION, TAX, AND NET DETAIL RECORD For USPS AGENCIES

Payroll Deduction, Tax and Net Detail Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
		SITNTAKEN SPLCNTAKEN		
Vendor ID	VENDOR	VENDORID	H04U1 HNZU1, HNZU2 HNZU3 HNZU4 HNZU5 HNZU7 HNZU8 HNZU9	
Payroll System		derived		USPS

PAYROLL FEDERAL TAX RECORD For USPS AGENCIES

Payroll Federal Tax Record Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
Agency Number	AGENCY	CMPNUM	H0HU2	
Process Date	USAS EFF DT	USAS EFF DT (COMPFIELD1 converted from julian to Date Format)	H0HU3	
Payment Date	PYMT DT	CHKDATE	H0HU2	
Document Number	DOCUMENT NO	ALPHACONS1	H0HU2	
Employee Social Security Number	SSN	EMPLOYEEENO	H0HU2	
First Name	FIRST	FIRSTNAME	HIDU1	
Middle Name	MIDDLE	MIDDLENAME	HIDU1	
Last Name	LAST	LASTNAME	HIDU1	
Payment Number	PYMT NUMBER	CHECKNO	H0HU2	
Payment Sequence	PAYMENT SEQ	CKSEQ	H0HU1 H0HU2	
FIT Taxable	FIT TAXABLE CO PAID DI OASDI----- HI----- MED-----	FEDTXBL	H0HT1	
FIT Non Taxable	FIT NONTAX WAGE	FITNONTXBL	H0HU3	
FIT Tax	FIT TAX	FITTAX	H0HT1	
EIC Tax Credit	EIC	EICMENT	H0HT1	
OASDI Taxable	OASDI TAXABLE	OASDITXBL	H0HT1	
OASDI Tax	OASDI TAX	OASDITAX	H0HT1	
HI Taxable	HI TAXABLE	HITXBL	H0HT1	
HI Tax	HI TAX	HITAX	H0HT1	
FIT Status	WH STATUS	ALPHACONS4(character 6)	H0HU1, H0ATX	1 – DO NOT REPORT TAXABLE INCOME, DO NOT WITHHOLD TAXES. 2 – WITHHOLD THE PERCENTAGE OF TAXABLE INCOME IN THE SIT AMT AND EXT AMT FIELDS 3 – WITHHOLD ONLY THE AMOUNTS IN THE SIT AMT AND EXT AMT FIELDS. 4 – WITHHOLD BASED ON THE TAX TABLES, MARITAL STATUS AND NUMBER OF EXEMPTIONS. 5 – WITHHOLD BASED ON THE TAX TABLES,

PAYROLL FEDERAL TAX RECORD For USPS AGENCIES

Payroll Federal Tax Record Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				<p><i>MARITAL STATUS, NUMBER OF EXEMPTIONS, AND THE EXTRA PERCENT IN THE SIT EXT FACTOR FIELD.</i></p> <p>6 – <i>WITHHOLD BASED ON THE TAX TABLES, MARITAL STATUS, NUMBER OF EXEMPTIONS, AND THE EXTRA AMOUNT IN THE EXT AMT FIELD.</i></p> <p>7 – <i>WITHHOLD BASED ON THE TAX TABLES, MARITAL STATUS, NUMBER OF EXEMPTIONS. ALSO CALCULATE AND PAY EARNED INCOME CREDITS</i></p> <p>8 – <i>WITHHOLD BASED ON THE TAX TABLES, MARITAL STATUS, NUMBER OF EXEMPTIONS. ALSO CALCULATE AND PAY EARNED INCOME CREDITS INCLUDING SPOUSE'S SALARY IF IN USPS</i></p> <p>9 – <i>WITHHOLD ON ANNUALIZED BASIS FOR US EMPLOYEES WORKING IN FOREIGN COUNTRIES WHO EARN MORE THAN FEDERAL EXPATRIATE LIMIT</i></p> <p>E – <i>SAME AS 4, PAY AMOUNT OF EIC FOR MARRIED EMPLOYEES FILING A W-5 CERTIFICATE</i></p>
FIT Marital Status	MAR STATUS	ALPHACONS4(character 7)	H0HU1, H0HU3	<p>1 – <i>SINGLE</i></p> <p>2 – <i>MARRIED</i></p>
FIT Exemptions	NO EXEMPTS	FITNOEXEMP	H0BUD	
FIT Extra Amount	EXTRA AMT	FITEXTAAMT	H0BUD	
FICA Status	FICA	FICASTATUS	H0BUD	<p>1 – <i>EXEMPT FROM SOCIAL SECURITY TAXES</i></p> <p>4 – <i>WITHHOLD SOCIAL SECURITY TAXES</i></p>
FICA Change Date	FICA CHG DATE	PRENOTEDAT	H0BUD	
SIT Tax	SIT TAX	SITTAX	H0HT1	
Local Tax	LOCAL TAX	LOCALTAX	H0HT1	
Special Local Tax	SP LOCAL TAX	SPLOCTAX	H0HT1	
Payroll System		derived		USPS

PAYROLL DEFINED CONTRIBUTIONS RECORD For USPS AGENCIES

Payroll Defined Contributions Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
Agency Number	AGENCY	CMPNUM	H0HU2	
Process Date	USAS EFF DT	USAS EFF DT (COMPFIELD1 converted from julian to Date Format)	H0HU3	
Payment Date	PYMT DT	CHKDATE	H0HU2	
Document Number	DOCUMENT NO	ALPHACONS1	H0HU2	
Employee Social Security Number	SSN	EMPLOYEEENO	H0HU2	
First Name	FIRST	FIRSTNAME	HIDU1	
Middle Name	MIDDLE	MIDDLENAME	HIDU1	
Last Name	LAST	LASTNAME	HIDU1	
Payment Number	PYMT NUMBER	CHECKNO	H0HU2	
Payment Sequence	PAYMENT SEQ	CKSEQ	H0HU1 H0HU2	
Plan ID	PLAN ID	PLANID	HN1U1 HN1LN HN1UA HN1LO	401 (401K and 401k Loan) 457 (457 and 457 Loan) 403b ORP (Optional Retirement Plan)
Source of Money	SM	SM	HN1UZ HN1U2	E1 – Employee Contribution E2 – Employee Contribution (post-tax) E3 – Employer Contribution EL – Loan Repayment
ERS Vendor ID	VENDOR ID	ERSVENID	HMSU1 HN1UZ HN1U1 HN1U2	8888 – 401K administrator 9999 – 457 administrator Others as assigned by ERS
Vendor ID	TINS NO	VENDORID	HMSU1	The 14-digit number that identifies the payee in the Texas Identification Number System.
Product Type	PROD	derived	HN1UA HN1U2 HN1UZ	FA (Fixed annuity) SA (Savings account) VA (Variable annuity) GV (Group variable annuity) MF (Mutual fund) CD (Certificate of deposit) TL (Term life insurance) MM (Money market) GF (Group fixed annuity) WL (Whole life insurance)

PAYROLL DEFINED CONTRIBUTIONS RECORD For USPS AGENCIES

Payroll Defined Contributions Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				SC (Share certificate) XX (database initial load rows)
Current Defined Contribution Amount	CURAMTCD CURAMTGF CURAMTMF CURAMTSA CURAMTVA CURAMTSC CURAMTFA CURAMTGV CURAMTMM CURAMTTL CURAMTWL	CURAMTCD CURAMTGF CURAMTMF CURAMTSA CURAMTVA CURAMTSC CURAMTFA CURAMTGV CURAMTMM CURAMTTL CURAMTWL	HN1UP	Current amount for product
Payroll System		derived		USPS

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
Agency Number	AGENCY	CMPNUM	H0NT1	
Process Date	USAS EFF DT	USAS EFF DT (COMPFIELD1 converted from julian to Date Format)	H0HU3	
Payment Date	PYMT DT	CHKDATE	H0NT1	
Document Number	DOCUMENT NO	ALPHACONS1	H0HU2	
Employee Social Security Number	SSN	EMPLOYEEENO	H0HU2	
First Name	FIRST	FIRSTNAME	HIDU1	
Middle Name	MIDDLE	MIDDLENAME	HIDU1	
Last Name	LAST	LASTNAME	HIDU1	
Payment Number	PYMT NUMBER	CHECKNO	H0HU2	
Payment Sequence	PAYMENT SEQ	CKSEQ	H0NT1 H0HU1 H0HU2	
State Code	STATE	STATECODE	H0NT1	01 – AL 02 – AK 03 – AZ 04 – AR 05 – CA 06 – CO 07 – CT 08 – DE 09 – DC 10 – FL 11 – GA 12 – HI 13 – ID 14 – IL 15 – IN 16 – IA 17 – KS 18 – KY 19 – LA 20 – ME 21 – MD 22 – MA 23 – MI

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				24 – MN 25 – MS 26 – MO 27 – MT 28 – NE 29 – NV 30 – NH 31 – NJ 32 – NM 33 – NY 34 – NC 35 – ND 36 – OH 37 – OK 38 – OR 39 – PA 40 – RI 41 – SC 42 – SD 43 – TN 44 – TX 45 – UT 46 – VT 47 – VA 48 – WA 49 – WV 50 – WI 51 – WY
Local Code	LOCAL	LOCALCODE	H0NT1	<u>Alabama</u> – 01 – Auburn 02 – Birmingham 03 – Gadsden 04 – Opelika 05 – Rainbow 06 – Attalla 07 – Guin 08 – Mntbrkc 09 – Mntbrook <u>Colorado</u> – 01 – Denver

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				<p>02 – Grenwook</p> <p>03 – Aurora</p> <p><u>Delaware</u> –</p> <p>01 – Wilmington</p> <p><u>Indiana</u> –</p> <p>01 – Adams</p> <p>02 – Allen</p> <p>03 – Bartholomew</p> <p>04 – Benton</p> <p>05 – Blackford</p> <p>06 – Boone</p> <p>07 – Brown</p> <p>08 – Carroll</p> <p>09 – Cass</p> <p>10 – Clark</p> <p>11 – Clay</p> <p>12 – Clinton</p> <p>13 – Crawford</p> <p>14 – Davies</p> <p>15 – Dearborn</p> <p>16 – Decatur</p> <p>17 – Dekalb</p> <p>18 – Delaware</p> <p>19 – Dubois</p> <p>20 – Elkhart</p> <p>21 – Fayette</p> <p>22 – Floyd</p> <p>23 – Fountain</p> <p>24 – Franklin</p> <p>25 – Fulton</p> <p>26 – Gibson</p> <p>27 – Grant</p> <p>28 – Greene</p> <p>29 – Hamilton</p> <p>30 – Hancock</p> <p>31 – Harrison</p> <p>32 – Hentricks</p> <p>33 – Henry</p> <p>34 – Howard</p>

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				35 – Huntington 36 – Jackson 37 – Jasper 38 – Jay 39 – Jefferson 40 – Jennings 41 – Johnson 42 – Knox 43 – Kosciusko 44 – Lagrange 45 – Lake 46 – Laporte 47 – Lawrence 48 – Madison 49 – Marion 50 – Marshall 51 – Marin 52 – Miami 53 – Monroe 54 – Montgomery 55 – Morgan 56 – Newton 57 – Noble 58 – Ohio 59 – Orange 60 – Owen 61 – Parke 62 – Perry 63 – Pike 64 – Porter 65 – Posey 66 – Pulaski 67 – Putnam 68 – Randolph 69 – Ripley 70 – Rush 71 – St. Joseph 72 – Scott 73 – Shelby 74 – Spencer 75 – Starke

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				<p> 76 – Steuben 77 – Sullivan 78 – Switzerland 79 – Tiptecanoe 80 – Tipton 81 – Union 82 – Vanderburgh 83 – Vermillion 84 – Virgo 85 – Wabash 86 – Warren 87 – Warrick 88 – Washington 89 – Wayne 90 – Wells 91 – White 92 – Whitley 93 – Out-of-State 94 – Steuben 95 – Greenwood </p> <p> <u>Kentucky –</u> 01 – Auburn 02 – Benton 03 – Berea 04 – Bowling Green 05 – Burkesville 06 – Catlettsburg 07 – Covington 08 – Cynthia 09 – Danville 10 – Dawson Springs 11 – Elizabethtown 12 – Flemingsburg 13 – Frankfort 14 – Fulton 15 – Gamaliel 16 – Glasgow 17 – Hazard 18 – Hickman 19 – Hopkinsville </p>

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				20 – Jeff 21 – Jeff 22 – Leitchfield 23 – Lexington 24 – Louisv 25 – Louisv 26 – Ludlow 27 – Marshal 28 – Mayfield 29 – Maysville 30 – Middlesboro 31 – Morgantown 32 – Newport 33 – Owensboro 34 – Paducah 35 – Pikesville 36 – Prestonburg 37 – Princeton 38 – Richmond 39 – Russelville 40 – Springfield 41 – Versailles 42 – Wilder 43 – Winchester 44 – Woodford Co 45 – Lexington 46 – Cadiz 47 – Hancocks Co 48 – Madisonville 49 – Dayton 50 – Harrodsburg 51 – Paris 52 – Boyle 53 – Georgetown 54 – Edgewood 55 – Morehead 56 – Paintsville 57 – Shively 58 – Wilmore 59 – Campbell Co 60 – Kenton Co

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				<p>61 – Boone Co 62 – Jefferson 63 – Midway 64 – Nicholasville 65 – Marion 66 – Bellevue 67 – Edmonton 68 – Scottsville 69 – Southgate 70 – Jefftown 71 – Brownsville 72 – Elkton 73 – Mt. Sterlin 74 – Rowan Co 75 – Florence 76 – Shively 77 – Pineville 78 – Stanton 79 – Vanceburg 80 – Benton 81 – Park Hills 82 – Ft. Michael 83 – Adair 84 – Crescent S 85 – Crestview 86 – Fort Thomas 87 – Ft. Wright 88 – Warren Co 89 – Lexington 90 – Scott Co 91 – St. Matt 92 – St. Matt 93 – Shelbyville 94 – W. Beuch 95 – W. Beuch 96 – Montgomery 97 – Garrard 98 – Jessamine 99 – Russell Sp</p> <p>Maryland –</p>

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				<p> 01 – Allegheny 02 – Anne Arund 03 – Balt Co 04 – Balt City 05 – Calvert 06 – Caroline 07 – Carroll 08 – Cecil 09 – Charles 10 – Dorchester 11 – Frederick 12 – Garrett 13 – Harford 14 – Howard 15 – Kent 16 – Montgomery 17 – Prince George 18 – Queen Anne 19 – Saint Mary 20 – Somerset 21 – Talbot 22 – Washington 23 – Wilcomico 24 – Worchester </p> <p> <u>Michigan –</u> 01 – Albion 02 – Albion 03 – Battle 04 – Battle 05 – Big Rap 06 – Big Rap 07 – Detroit 08 – Detroit 09 – Detroit 10 – Flint 11 – Flint 12 – Grand Rap 13 – Grand Rap 14 – Brayl 16 – Hamtra </p>

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				<p> 17 – Hamtra 18 – High Pk 19 – High Pk 20 – Hudson 21 – Hudson 22 – Jackson 23 – Jackson 24 – Lansing 25 – Lansing 26 – Lapeer 27 – Lapeer 28 – Pontiac 29 – Pontiac 30 – Port Huron 31 – Port Huron 32 – Saginaw 33 – Saginaw 34 – Det/High P 35 – High P/Det 36 – Portland 37 – Portland </p> <p> <u>Missouri –</u> 01 – Kansas City 02 – St. Louis </p> <p> <u>New York –</u> 01 – NY City 02 – NY City 03 – Yonkers 04 – Yonkers </p> <p> <u>Ohio –</u> 01 – Akron 02 – Cinti 03 – Cleveland 04 – Columbus 05 – Dayton 06 – Toledo 07 – Yngstown 08-20 – User-Supplied </p>

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				21 – Rocky Rv 22 – Toronto 23 – Beach 24-25 – User Supplied 26 – Ada 27 – Alliance 28 – Athens 29 – Avon Lk 30 – Barberton 31 – Bedford 32 – Berea 33 – Blue Ash 34 – Brooklyn 35 – Brookpk 36 – Canton 37 – Cuyah 38 – Clev Hgt 39 – Dover 40 – Elyria 41 – Evendale 42 – Fairborn 43 – Fostoria 44 – Hamilton 45 – Ketrting 46 – Lancast 47 – Lima 48 – Lorain 49 – Loveland 50 – Marietta 51 – Marion 52 – Mayfield 53 – Moraine 54 – Niles 55 – N Canton 56 – Norton 57 – Norwood 58 – Oberlin 59 – Oregon 60 – Oxford 61 – Painsvl 62 – Ravenna

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				<p> 63 – Reading 64 – Sandusky 65 – Sebring 66 – Sharonvl 67 – Sidney 68 – Springdale 69 – Springfld 70 – Steubenvl 71 – Tiffin 72 – Troy 73 – Vadaia 74 – Vermiln 75 – Walton H 76 – Warren 77 – W Carolton 78 – Whitehal 79 – Xenia 80-99 – User Supplied </p> <p> <u>Pennsylvania –</u> 01 – Pittsburgh 02 – Phila 03-20 – User Supplied 21 – Alquipa 22 – Allntown 23 – Archbald 24 – Beav Fls 25 – Berks 26 – Bloomsbg 27 – Calif 28 – Calisle 29 – Chester 30 – Cheswick 31 – Connlsvl 32 – Craftbor 33 – Cumb Val 34 – Downgtm 35 – Eastdeer 36 – Edgewood 37 – Edinboro 38 – Erie </p>

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				39 – Frank 40 – Hanov 41 – Harrisbrg 42 – Harrison 43 – Indiana 44 – J Thorpe 45 – Latrobe 46 – Lawrence 47 – Lehigh 48 – Lockhavn 49 – Meadvil 50 – Middltwn 51 – Middlsex 52 – Midland 53 – Mifflin 54 – Monroevl 55 – Montrsvl 56 – Montvale 57 – Pocono 58 – Pottsgrv 59 – Puxtwny 60 – Reading 61 – Ross 62 – Scranton 63 – Sprngbry 64 – Swatara 65 – Turtle 66 – Uniontwn 67 – Waynesbrg 68 – W Chester 69 – W Mayfld 70 – W Mifflin 71 – W Beaver 72 – Whitehal 73 – Wiknsbrg 74 – Wllmsprt 75 – York 76 – Pittsb 77 – Phila 78 – Edinboro 79 – Scrantn

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				80 – <i>Not Used</i> 81-99 – <i>User Supplied</i>
SIT Taxable	SIT TAXABLE	SITTXBL	H0NT1	
SIT Tax	SIT TAX	SIT	H0NT1	
SIT Marital Status	MAR ST	MARSTATUS	H0ATX	1 – <i>Single</i> 2 – <i>Married</i>
SIT Exemptions	EXEMPTIONS	STATENODEP	H0ATX	
SIT Extra Amount	EXT AMT	STATEEXTR	H0ATX	
Local Taxable	LOCAL TAXABLE	LOCALTXBL	H0NT1	
Local Tax	LOCAL TAX	LOCAL	H0NT1	
Local Status	STATUS	LOCSTATUS	H0ATX	<p>1 – <i>DO NOT REPORT TAXABLE INCOME, DO NOT WITHHOLD TAXES.</i></p> <p>2 – <i>WITHHOLD THE PERCENTAGE OF TAXABLE INCOME IN THE SIT AMT AND EXT AMT FIELDS</i></p> <p>3 – <i>WITHHOLD ONLY THE AMOUNTS IN THE SIT AMT AND EXT AMT FIELDS.</i></p> <p>4 – <i>WITHHOLD BASED ON THE TAX TABLES, MARITAL STATUS AND NUMBER OF EXEMPTIONS.</i></p> <p>5 – <i>WITHHOLD BASED ON THE TAX TABLES, MARITAL STATUS, NUMBER OF EXEMPTIONS, AND THE EXTRA PERCENT IN THE SIT EXT FACTOR FIELD.</i></p> <p>6 – <i>WITHHOLD BASED ON THE TAX TABLES, MARITAL STATUS, NUMBER OF EXEMPTIONS, AND THE EXTRA AMOUNT IN THE EXT AMT FIELD.</i></p> <p>7 – <i>WITHHOLD BASED ON THE TAX TABLES, MARITAL STATUS, NUMBER OF EXEMPTIONS. ALSO CALCULATE AND PAY EARNED INCOME CREDITS</i></p> <p>8 – <i>WITHHOLD BASED ON THE TAX TABLES, MARITAL STATUS, NUMBER OF EXEMPTIONS. ALSO CALCULATE AND PAY EARNED INCOME CREDITS INCLUDING SPOUSE'S SALARY IF IN USPS</i></p> <p>9 – <i>WITHHOLD ON ANNUALIZED BASIS FOR US EMPLOYEES WORKING IN FOREIGN COUNTRIES WHO EARN MORE THAN FEDERAL EXPATRIATE LIMIT</i></p>

PAYROLL STATE AND LOCAL TAXES RECORD For USPS AGENCIES

Payroll State and Local Taxes Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
Local Exemptions	EXEMPTIONS	LOCALNODEP	H0NT1	
Local Extra Amount	EXT AMT	LOCEXTR	H0ATX	
Special Local Taxable	SP LOC TAXABLE	SPLOCALTBL	H0NT1	
Special Local Tax	SP LOC TAX	SPLOCAL	H0NT1	
Special Local Status	SPECIAL LOCAL STATUS	SPLOCSTAT	H0ATX	1 – EMPLOYEE IS EXEMPT FROM SPECIAL LOCAL TAX 4 – CALCULATE AND WITHOLD BOTH THE PRIMARY AND SPECIAL LOCAL TAX
Payroll System		derived		USPS

PAYROLL INSURANCE INFORMATION RECORD For USPS AGENCIES

Payroll Insurance Information Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
Agency Number	AGENCY	CMPNUM	H0HU2	
Process Date	USAS EFF DT	USAS EFF DT (COMPFIELD1 converted from Julian to Date Format)	H0HU3	
Payment Date	PYMT DT	CHKDATE	H0HU2	
Document Number	DOCUMENT NO	ALPHACONS1	H0HU2	
Employee Social Security Number	SSN	EMPLOYEEENO	H0HU2	
First Name	FIRST	FIRSTNAME	HIDU1	
Middle Name	MIDDLE	MIDDLENAME	HIDU1	
Last Name	LAST	LASTNAME	HIDU1	
Payment Number	PYMT NUMBER	CHECKNO	H0HU2	
Payment Sequence	PAYMENT SEQ	CKSEQ	H0HU1 H0HU2	
Insurance Effective Date	EFF DATE	HISTORYDT	HMTU1	
Insurance Salary	INS SALARY	INSSALAMT	HMTU1	
Health Carrier	HEALTH CAR	HLTHCARCD	HMTU1	CF – Community First FA – First Care Amarillo FC – First Care Abilene FL – First Care Lubbock FW – First Care Waco HI – HealthSelect (In Area) HO – HealthSelect (Out of Area) LH – Legacy Health Solutions MM – Mercy Health SW – Scott & White VH – Valley Health NO – Not Selected
Health Plan Coverage Level	HEALTH LEVEL	HLTHLLVLCD	HMTU1	Blank – Not Specified MO – Employee Only MC – Employee & Child(ren) MS – Employee & Spouse MF – Employee & Family NO – Not Selected
Health Plan Premium	HEALTH PREMIUM	HLTHEEAMT	HMTU!	
Health Plan Effective Date	HEALTH LAST UPDATED	HLTHEFFDT	HMTU1	
Dental Carrier	DENTAL CAR	DNTLCARECD	HMTU1	Blank – Not Specified

PAYROLL INSURANCE INFORMATION RECORD For USPS AGENCIES

Payroll Insurance Information Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				DB – Dental Choice DH – Humana Dental DP – Dental HMO NO – Not Selected
Dental Plan Coverage Level	DENTAL LEVEL	DNTLLVLCD	HMTU1	Blank – Not Specified MO – Employee Only MC – Employee & Child(ren) MS – Employee & Spouse MF – Employee & Family NO – Not Selected
Dental Plan Premium	DENTAL PREMIUM	DNTLEEAMT	HMTU1	
Dental Plan Effective Date	DENTAL LAST UPDATED	DNTLEFFDT	HMTU1	
Optional Life Coverage Level	OPTIONAL LIFE CAR	OPTLIFECVG)	HMTU1	Blank – Not Specified E1 – Election I E2 – Election II E3 – Election III E4 – Election IV NO – Not Selected
Optional Life Premium	OPTIONAL LIFE PREMIUM	OPTLEEAMT	HMTU1	
Optional Life Effective Date	OPTIONAL LIFE LAST UPDATED	OPTEFFDT	HMTU1	
Dependent Life Coverage Level	DEPENDENT LIFE LEVEL	DEPLIFECVG	HMTU1	NO – No Y – Yes
Dependent Life Premium	DEPENDENT LIFE PREMIUM	DPLFEEAMT	HMTU1	
Dependent Life Effective Date	DEPENDENT LAST UPDATED	DPLFEFFDT	HMTU1	
Voluntary AD&D Coverage Amount	VOL AD&D AMOUNT	ADDCVGAMT	HMTU1	
Voluntary AD&D Coverage Level	VOL AD&D LEVEL	ADDLVCD	HMTU1	Blank – Not Specified MF – Employee & Family MO – Employee Only NO – Not Selected
Voluntary AD&D Premium	VOL AD&D PREMIUM	ADDEEAMT	HMTU1	
Voluntary AD&D Effective Date	VOL AD&D LAST UPDATED	VADDEFFDT	HMTU1	
Short Term Disability Coverage Level	DISABILITY-SHORT TERM LEVEL	DISLEVEL	HMTU1	ST – Short Term NO – Not Selected

PAYROLL INSURANCE INFORMATION RECORD For USPS AGENCIES

Payroll Insurance Information Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
Short Term Disability Premium	DISABILITY-SHORT TERM PREMIUM	DISYEEAMT	HMTU1	
Short Term Disability Effective Date	DISABILITY-SHORT TERM LAST UPDATED	DISYEFFDT	HMTU1	
Long Term Disability Coverage Level	DISABILITY-LONG TERM LEVEL	DISLTLEVEL	HMTU1	LT – Long Term NO – Not Selected
Long Term Disability Premium	DISABILITY-LONG TERM PREMIUM	DISLTEEAMT	HMTU1	
Long Term Disability Effective Date	DISABILITY-LONG TERM LAST UPDATED	DISLTEFFDT	HMTU1	
Premium Conversion	PREMIUM CONVER	TFREDIRCD	HMTU1	N – Not Selected Y – Yes
Premium Conversion Effective Date	PREMIUM CONVER EFF DATE	PRMCNVEFDT	HMTU1	
FSA Day Care Code	FSA DAY CARE	TFDEPCD	HMTU1	N – Not Selected Y – Yes
FSA Day Care Effective Date	FSA DAY CARE EFF DATE	TFDEPCRD	HMTU1	
FSA Day Care Amount	FSA DAY CARE MTH DED AMT	TFDEPMNAMT	HMTU1	
FSA DFEE Amount	FSA DAY CARE MTH FEE	TFDEPFEE	HMTU1	
FSA Health Care Code	FSA HEALTH CARE	TFHLTHCD	HMTU1	N – Not Selected Y – Yes
FSA Health Care Effective Date	FSA HEALTH CARE EFF DATE	TFHLTHCRDT	HMTU1	
FSA Health Care Amount	FSA HEALTH CARE MTH DED AMT	TFHLTHAMT)	HMTU1	
FSA HFEE Amount	FSA HEALTH CARE MTH FEE	TFHLTHFEE	HMTU1	
State Paid Insurance	ST PD/UPD	HLTHERAMT	HMTU1	
SKIP Indicator	SKIP	SKPIND	HMTU1	N – Not Selected Y – Yes
SKIP Rate	SKIP AMOUNT	SKPRATE	HMTU1	
Opt Out Indicator	OPT OUT/UPD	INROLL	HMTU1	Blank – Not Specified O – Opt Out
Tobacco Premium Coverage Level	TOB USER PREM LEVEL	TBDIFLVL	HMTU1	Blank – Not Specified MO – Employee Only MC – Employee & Child(ren) MS – Employee & Spouse

PAYROLL INSURANCE INFORMATION RECORD For USPS AGENCIES

Payroll Insurance Information Field Name	USPS Field Name	USPS Column Name	USPS Screen	Valid Values
				<i>MF – Employee & Family</i> <i>CO – Child Only</i> <i>SO – Spouse Only</i> <i>SC – Spouse & Child(ren)</i> <i>NO – Not Selected</i>
Tobacco Premium Effective Date	TOB USER PREM LAST UPDATED	TBDIFEFFDT	HMTU1	
Tobacco Premium Amount	TOB USER PREM PREMIUM	TBDIFAMT	HMTU1	
Payroll System		derived		USPS