

Settlements or Judgments Coding Block Form

Settlement and judgment payments are processed using a special fund or General Revenue (GR)-Dedicated Account; when one is available. Please complete the coding block information that will be used for processing a journal voucher to transfer the fund cash for payment of the Settlement or Judgment against your agency. (A copy of the voucher will be sent to you via mail.)

Style of Suit: _____
(Name of Plaintiff vs. Agency Name)

Amount: _____

Agency No: _____

Fund No: _____

Appropriation Year (AY): _____

Note: Enter the AY in which the settlement was finalized by the OAG or the judgment was signed by the judge.

PCA: _____

Appropriation No: _____

Complete the following **only** if GR (Fund 0001) should be used to process payment of your claim.

Reason for use of Fund 0001: _____

Agency Representative Signature

Date

Print Name of Agency Representative

Phone Number

Return by fax to 512-305-9790 or 512-475-0588.

If you have any questions concerning this form, contact Dolores Fojtasek at the Comptroller's office at dolores.fojtasek@cpa.state.tx.us or 512-463-4724.