

CAPPS Financials User Group Meeting

Thursday, April 24, 2025

9–10:30 a.m.

(Webinar Only)

I. Announcements and Reminders

- The Reporting environments RPT1 and RPT2 will be decommissioned on May 29, 2025.
 - User Acceptance Testing (UAT) for the new Production queries is May 12–23, 2025 (in the UAT1 environment).
 - All queries and reports currently run in the production Reporting environment (RPT1) will be run directly in CAPPS Production effective May 30, 2025.
- Note:** Following the user group meeting, the details of the timeline and access changes were revised. The summary below represents the updated information.
- To prepare, please take note of the following required steps to prevent the loss of query capabilities that could result with these changes:
 - **Step 1:** The current non-production Reporting environment (RPT2) will be decommissioned on Thursday, May 8, 2025, at 5 p.m. All existing security access for RPT2 will be transitioned to UAT1 and UAT3 so agencies have the opportunity to participate in UAT.
 - Agencies have May 12–23, 2025, to complete all UAT. Testing should include private queries, public queries and CAPPS BI Publisher Reports.
 - To accomplish Step 1, all agency users will be locked out of UAT1 and UAT3 beginning Thursday, May 8, 2025, at 5 p.m. All access will be restored no later than Friday, May 9, 2025, at 7 a.m.
 - **Step 2:** The current production Reporting environment (RPT1) will be decommissioned on Thursday, May 29, 2025, at 7 p.m.
 - To accomplish Step 2, **all agency users will be locked out of CAPPS Production** beginning Thursday, May 29, 2025, at 7 p.m.
 - All access will be restored to CAPPS Production no later than Friday, May 30, 2025, at 7 a.m.
 - **Step 3:** The decommissioning of the existing reporting environments (RPT1 and RPT2) requires that all existing security access to those environments be removed. That occurs on Thursday, May 29, 2025, at 7 p.m. **Agencies will lose their ability to run queries, unless and until Step 4 is completed.**
 - **Step 4:** Agency Security Coordinators (ASC) **must submit** new requests by May 21, 2025, for any users who need to continue to have access to either Query Viewer or Query Manager in CAPPS Production after May 29, 2025. ASCs should follow the standard security request process for requesting access.
 - Users should not make changes to private queries in RPT1 on Thursday, May 29, 2025.
 - Any changes made on May 29, 2025, will be lost during the transition to CAPPS Production.
 - PeopleTools upgrade from version 8.60.10 to version 8.61.07 occurs on Aug. 4, 2025.
 - UAT is April 7–July 18, 2025 (use UAT3 environment).
 - Report issues in CSD as an **Upgrade & Expansion Project Assistance** Service Request.

II. CAPPS Financials Production Updates

- The Financials SR Data for March 2025 included 608 new tickets opened and 594 tickets closed. There were 388 tickets carried forward from March into April.
- The Financials release for April contains five requests consisting of three break-fixes, one improvement and one new feature. Highlights include:
 - **SR-60660** – A break-fix to stop allowing terminated employees' personal email accounts to be tied to any PO activities. A business (or agency) email account in CAPPS is required to send notifications.
 - **SR-63713** – An improvement to remove the old TINS Hold Flag indicator on the supplier TINS information page. Users should be referring to the TINS web service check that provides the supplier hold indicator in near real time.
 - **SR-61512** – A feature to add a validation check for the asset ID and tag number to ensure they are the same during the receiving process.
- The Financials release for May contains six requests consisting of two break-fixes, one improvement and three new features.

- Five additional items will deploy in May, separate from our usual implementation dates:
 - **SR-60085** and **SR-63170** were moved to a May 1 migration to allow for additional testing.
 - **SR-61789** will migrate on May 1.
 - **SR-61576** and **SR-64936** are scheduled to migrate on May 29.

III. CAPPS Project Updates

The Financials deployment for ERS and TDCJ is currently 77 percent complete, with all metrics on track for implementation on Sept. 1, 2025. Key activities include:

- Conference room pilots and agency security sessions are complete.
- Phase I of Train-the-Trainer is complete.
- System Test and the PeopleTools upgrade continue.
- ERS began UAT on April 7; TDCJ will start UAT once the user load and security workbook are complete.

IV. On the Horizon

- Governor Greg Abbott issued Executive Order GA-48 on Nov. 19, 2024, relating to the hardening of state government.
 - Implementation is required for all state agencies controlled by gubernatorially appointed heads and all public institutions of higher education.
 - Certification of compliance is required starting on Aug. 1, 2025.
 - Download [Executive Order GA-48](#) from the governor's website.
- We will present Deep Dives on voucher matching and Executive Order GA-48 during the May 29 user group meeting.

V. Open Forum Q&A

Each month, we release an *Ask Us Anything* survey where user group members can submit questions or suggestions for discussion topics. Members can find a link to the survey in the calendar invitation for the meeting as well as on FMX's CAPPS User Group Meeting pages. We encourage all members to submit questions and suggestions.

VI. Wrap-up/Close Meeting

- **Next meeting:** Thursday, May 29, 2025 —HR/Payroll and Financials (Combined) User Group Meeting.
- Submit ideas or suggestions for future user group discussion to: capps.product.team@cpa.texas.gov
- To be added to the distribution list for the user group meetings, email: capps.cgc.ba@cpa.texas.gov