CAPPS Financials User Group Meeting
Thursday, Sept. 26, 2024
9–10:30 a.m.
(Webinar Only)

I. **Announcements and Reminders**

- The UAT1, RPT2 and BOBJ QA environments will be unavailable during an environment refresh from **5 p.m.** on **Friday, Sept. 27, 2024,** until **8 a.m.** on **Wednesday, Oct. 2, 2024**. Please complete any current testing in these environments before 5 p.m. on Sept. 27.
- CPA's Fiscal Management (FM) division is conducting a *Customer Service Survey* through **Friday, Oct. 4.**
    - The survey has three main questions that should take less than a minute to answer.
    - The survey is an opportunity to provide feedback about FM's teams and statewide systems.
    - Take the [FM Customer Service Survey](#).

II. **Production Updates**

- The Financials service request (SR) data for August 2024 included 771 new tickets opened and 782 tickets closed. There were 349 tickets carried forward from August into September.
- The Financials release for September includes six new requests, all of which are improvements. Highlights of these changes:
    - An improvement to secure and add the PO Change tables (PO_CHNG_HDR & PO_CHNG_LINE) to the Query tree to query *Change Order Data* for purchase orders (**SR-60280/44178**)
- The Financials releases for October include seven new requests across two release dates. Release one contains one break-fix, three improvements and zero new features. User acceptance testing (UAT) for release one is Sept. 23–27, with deployment scheduled for Oct. 10. Release two contains three break-fixes, zero improvements and zero new features. UAT for release two is Oct. 14–18, with deployment scheduled for Oct. 24. Highlights include:
    - **SR-60057/38050** – A break-fix to correct missing line comments on the *Delivery Receiving Report* (TXCPO003).
    - **SR-60116/41028** – An improvement to correct the coding for the incremental date functionality to ensure the records can be specified by date in the data extracts.
    - **SR-60325/44501** – A break-fix to correct the requisition from automatic locking a new multi-funded distribution line that is intended to act as a replacement for a distribution line that was locked.
    - **SR-61061** – A break-fix to increase the number of *Employee Expense Reports* returned by the ***Employee Self Service Travel and Expense*** tile.
- Four enhancements were submitted for a vote to be added to the CAPPS Financials baseline:
    - **SR-61625 (ASP SR 40499)** – Add AP `ACCOUNTING DATE` to *AP Inquiry* page and *AP Workcenter*.
        - **User Story**: *As a user, I want to be able to search Voucher, Payment and Vendor information using Accounting Date along with other delivered options.*
        - **Proposed Solution Summary:** Having the `ACCOUNTING DATE` field, in addition to the delivered search fields in the *AP Inquiry* page, will expedite the search and refine the results. The proposed fix will add the `ACCOUNTING DATE` as an additional search field to the *AP Inquiry* components.
    - **SR-60149** – Default `ADJUST MATCH VALUE/ENCUMBRANCES` copy from worksheet.
        - **User Story**: *As an Accountant, I want the adjust match value/encumbrances checkbox selected while processing Adjustment Vouchers so that I can ensure the encumbrance is released to the purchase order.*
        - **Proposed Solution Summary:** When processing Adjustment Vouchers, the `ADJUST MATCH VALUE/ENCUMBRANCE` checkbox must be selected in order to release funds to the purchase order. If the checkbox is not selected, the funds are not released. The proposed resolution is to automatically select the `ADJUST MATCH VALUE/ENCUMBRANCE` checkbox as the default, no matter if the `REVERSE QTY/AMT` checkbox is selected, in order to ensure the funds are released to the purchase order.
    - **SR-61512** – Validation required when assigning the `ASSET ID` and `TAG NUMBER` through the receipt process.
        - **User Story:** *As a Receiver, I want a validation check for the `ASSET ID` and the `TAG NUMBER` so I can ensure the same information is populated in both fields during the receiving process.*
        - **Proposed Solution Summary:** During the receiving process, a user is allowed to enter different values for the `ASSET ID` and `TAG NUMBER` and successfully save the Receipt. The asset is interfaced to the AM module where the `ASSET ID` and `TAG NUMBER` do not match. The receipt does not properly process for paying the voucher, since there is a mismatch. The proposed resolution is to allow validation of the values for both fields to ensure the `ASSET ID` and `TAG NUMBER` are the same.

- o **SR-61552** – Add a column for *PO Amount* for the PO search results.
  - **User Story:** *As a Buyer, I want to identify a requested purchase order from the search results so I can identify a supplier by the purchase order amount.*
  - **Proposed Solution Summary:** The search results of a purchase order do not contain the purchase order amount to easily identify the supplier. The proposed solution is to add a column for the purchase order amount in the purchase order results

III. **CAPPS Project Updates**

The deployment project for Employee Retirement System (ERS) and Texas Department of Criminal Justice (TDCJ) is 36% complete and on track for deployment on Sept. 1, 2025. Key activities include:

- The *Design* and *Batch Schedule Design* phases are complete.
- Configuration and prototyping are in progress.
- System testing has begun.

IV. **Open Forum/Q&A**

No questions were submitted on the pre-meeting survey form.

V. **Wrap-up/Close Meeting**

- **Next meeting**: Thursday, Oct.24, 2024 —HR/Payroll and Financials (Combined) User Group Meeting
- Submit ideas or suggestions for future user group discussion to: capps.product.team@cpa.texas.gov
- To be added to the distribution list for the user group meetings, email: capps.cgc.ba@cpa.texas.gov