



Centralized Accounting and Payroll/Personnel System

USAS Pre-Release Web Service

Sept. 29, 2022

Overview

The CAPPs Pre-Release web service allows users to pre-release USAS batches from within CAPPs, avoiding the need to log into USAS to enter pre-releases.

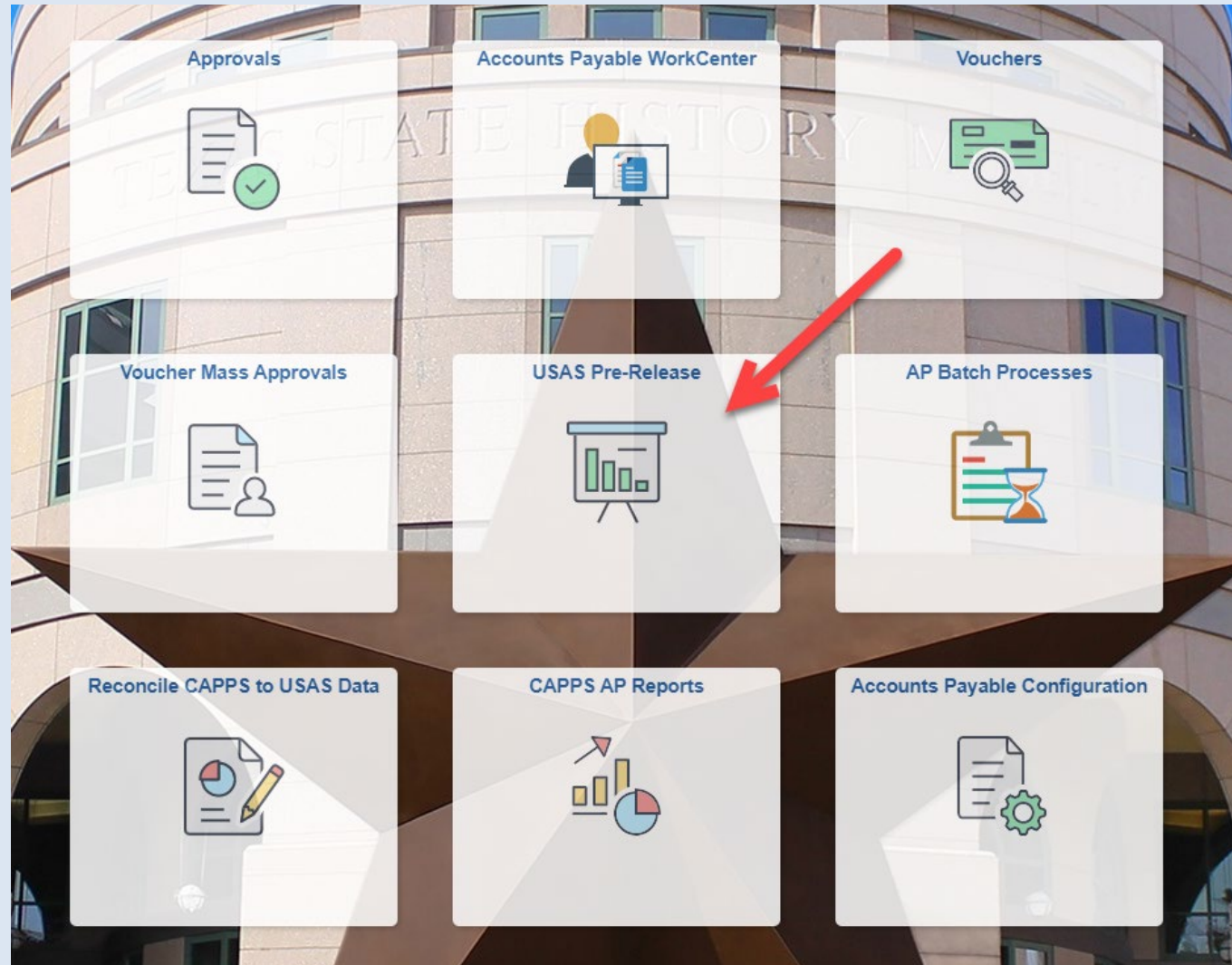
Pre-releases can be done by authorized users from either the Batch Summary page or the Batch Detail page. Pre-releases executed from either of these pages have the same effect as entering pre-releases on the USAS 35 screen.

Users with USAS pre-release authority can request the CAPPs role that grants access to execute the CAPPs pre-release web service.

USAS security governing pre-release authority on the USAS 35 screen is enforced through the web service.

Pre-Release Tile Location

The USAS Pre-Release tile is available from both the *Accounts Payable* and *General Ledger* tile collections.



CAPPS Pre-Release Batch Summary Page

The *CAPPS Pre-Release Batch Summary* page, lists batches by Business Units and Batch Date and provides for executing the *USAS Web Service* to pre-release **AP**, **GL** and **Budget** batches. Previously entered pre-releases can also be deleted from this page.

CAPPS Pre-Release Batch Summary

Enter any information you have and click Search. Leave fields blank for a list of all values
Note: USAS Security will enforce pre-release authority

Search

* SetID:

CAPPS Interface:

USAS Agency Number:

Batch Date: From Date: To Date:

Search Results

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SetID	CAPPS Interface	Agency	Batch Date	Batch Type	Batch Number	Batch Status	Release	Delete	Last Action	User	Request Date	Request Time	Message
	TX_CAPPS_AP		6/26/2018	4	501	Released	<input type="checkbox"/>	<input type="checkbox"/>	RELEASE	0001	6/26/2018	16:32:23	BATCH RELEASED/APPROVED
	TX_CAPPS_AP		6/26/2018	4	502	Ready	<input type="checkbox"/>	<input type="checkbox"/>	RELEASE	0001	6/26/2018	16:32:23	INVALID BATCH TYPE
	TX_CAPPS_AP		6/26/2018	4	503	Ready	<input type="checkbox"/>	<input type="checkbox"/>	RELEASE	0001	6/26/2018	16:38:54	APPROVER NOT ALLOWED RELEASE/APPROVE
	TX_CAPPS_GL		6/26/2018	2	511	Ready	<input type="checkbox"/>	<input type="checkbox"/>	DELETE	0001	6/26/2018	16:45:02	BATCH RELEASE/APPROVAL DELETED
	TX_CAPPS_AP		6/26/2018	2	512	Ready	<input checked="" type="checkbox"/>	<input type="checkbox"/>					
	TX_CAPPS_GL		6/26/2018	2	513	Ready	<input type="checkbox"/>	<input type="checkbox"/>					
	TX_CAPPS_AP		6/25/2018	4	502	Released	<input type="checkbox"/>	<input type="checkbox"/>	RELEASE	0001	6/25/2018	16:12:43	BATCH RELEASED/APPROVED
	TX_CAPPS_AP		6/25/2018	2	511	Released	<input type="checkbox"/>	<input type="checkbox"/>	RELEASE	0001	6/25/2018	16:16:15	BATCH RELEASED/APPROVED

Batch Summary Page Key Points

- Enforces standard USAS security that governs pre-release authority.
- CAPPs Role and Permission Security ensures the **Run** button is only active for users authorized to execute the web service.
- Agency users with view only access do not have an active **Run** button.
- Batches are only displayed after the CAPPs to USAS outbound interface runs at 3:30 each day.
- Only batches sent to USAS on the current day can be released through the Pre-Release web service.
- Historical batches are displayed only if there are transactions for the batch still on the IN Browser
- Drill down detailed information on each batch can be viewed on the *CAPPs Pre-Release Batch Detail* page by selecting any of the displayed fields for a given batch.

CAPPS Pre-Release Batch Detail Page

The *CAPPS Pre-Release Batch Detail* page shows detail transactions for a given batch, including Sequence, Status, USAS Doc Number and other key information.

CAPPS Pre-Release Batch Detail

Note: USAS Security will enforce pre-release authority

Set ID: ██████████

CAPPS Interface: TX_CAPPS AP

USAS Agency: ██████████

Batch Date: 6/26/2018

Batch Type: 4

Batch Number: 501

Doc Count: 6

Batch Amount: 15,752.30

Batch Status: Released

Action: Run

Action	User	Request Date	Request Time	Message
RELEASE	0001 ██████████	6/26/2018	16:32:23	BATCH RELEASE/APPROVED
DELETE	0001 ██████████	6/26/2018	16:24:16	BATCH RELEASE/APPROVAL DELETED
RELEASE	0001 ██████████	6/26/2018	16:16:54	BATCH RELEASE/APPROVED

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Seq	Status	USAS Doc Number	SFX	Vendor ID	Mail Cd	Name	T-Code	Pmt Due	Req Pmt Dt	AY	Dept	Acct	Cnf Ind	Trans Amt
00001	Not Yet Processed by Interface	10071001	001	██████████	SP1	██████████	225	7/25/2018	6/26/2018	18	BA032	710601	N	100.00
00002	Not Yet Processed by Interface		002	██████████	SP1	██████████	225	7/25/2018	6/26/2018	18	BA032	710601	N	100.00
00003	Not Yet Processed by Interface		003	██████████	SP1	██████████	225	7/25/2018	6/26/2018	18	BA032	710601	N	100.00
00004	Processed by USAS to CAPPS	10071002	001	██████████	001	██████████	225	7/25/2018		18	DC020	730299	N	1,030.30
00005	Corrected Error	20071003	001	██████████	001	██████████	225	7/22/2018		18	AB001	730600	N	22.00
00006	Deleted from USAS	20071004	001	██████████	001	██████████	225	7/23/2018		18	BA010	738200	N	1,200.00
00007	Deleted from USAS		002	██████████	001	██████████	225	7/23/2018		18	BA011	738200	N	1,200.00
00008	Deleted from USAS		003	██████████	001	██████████	225	7/23/2018		18	BA012	738200	N	1,200.00
00009	Deleted from USAS		004	██████████	001	██████████	225	7/23/2018		18	BA013	738200	N	1,200.00
00010	Deleted from USAS		005	██████████	001	██████████	225	7/23/2018		18	BA014	738200	N	1,200.00
00011	Deleted from USAS		006	██████████	001	██████████	225	7/23/2018		18	BA015	738200	N	1,200.00
00012	Deleted from USAS		007	██████████	001	██████████	225	7/23/2018		18	BA016	738200	N	1,200.00
00013	Deleted from USAS		008	██████████	001	██████████	225	7/23/2018		18	BA017	738200	N	1,200.00
00014	Deleted from USAS		009	██████████	001	██████████	225	7/23/2018		18	BA018	738200	N	1,200.00
00015	Deleted from USAS		010	██████████	001	██████████	225	7/23/2018		18	BA019	738200	N	1,200.00
00016	Deleted from USAS		011	██████████	001	██████████	225	7/23/2018		18	BA020	738200	N	1,200.00
00017	Deleted from USAS		012	██████████	001	██████████	225	7/23/2018		18	BA021	738200	N	1,200.00

Return to Search
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Next in List

Batch Detail Page Key Points

- The *Detail* page also provides for invoking the USAS Web Service to pre-release or delete pre-releases for USAS Batches.
- Detail information displayed on this page comes from the IN Browser and the IN-Browser Archive.
- A log is maintained for each action taken on a batch.
- The entire log is available for display on this page.

CAPPS Pre-Release Impact in USAS

The USAS 37 screen displays the release action entered through the web service:

```
TEXAS S037 UNIFORM STATEWIDE ACCOUNTING SYSTEM 12/17/19 01:09 PM
LINK TO: DOCUMENT TRACKING INQUIRY AGST
AGY: DOC NO: J202XX30 FY: 20 STATUS: Y
TAPE NO: DOC AMT: 3,244,501.00 ARCHIVE REF NO:
BATCH - AGY: DATE: 112619 TYPE: 2 NO: 514
RQ ACT: 01 220

REQUIRED REAPPROVAL ACTIONS: NET AMT: 3,244,501.00
FNL APRVL: 112619 NET CASH: 0.00 PD TO DT: 0.00
COMPUTED COUNT: 00004 COMPUTED AMOUNT: 3,244,501.00 SEC OF STATE:
***** ACTION HISTORY *****
DATE TIME AGY CODE USER ID DATE TIME AGY CODE USER ID
11/26/19 16:09:07:24 000 201
11/26/19 19:05:07:65 000 220 DAFM250
11/26/19 19:09:05:58 000 200 TAPE405

Z06 RECORD SUCCESSFULLY RECALLED
PLEASE ENTER FUNCTION * NO MORE ACTIONS *
F1-HLP F3-END F4-INT F5-S086 F7-TEXT F8-FWD F9-DOC AP F10-RCL F11-DTLS F12-HDRS
```


CAPPS User ID to USAS User ID Translation

The USAS 94 screen provides a cross reference from a user's CAPPS User ID to their USAS ID.

```
TEXAS S094          UNIFORM STATEWIDE ACCOUNTING SYSTEM    08/01/19 12:03 PM
LINK TO: _____ USER ID CROSS REFERENCE              AGST

ACTION: N (A=ADD, C=CHANGE, D=DELETE, N=NEXT, R=RECALL)

          TIN: 7900

          RACF ID: CAPP123          CAPPS TEST 123

          CAPPS ID: 00210

USAS 96A REQUIRED: Y

                                     STATUS CODE: A
EFF START DATE: 01222019  EFF END DATE: _____  LAST PROC DATE: 03122019
Z07 NEXT RECORD SUCCESSFULLY READ
PLEASE ENTER FUNCTION
F1-HELP  F3-END  F4-INTERRUPT  F6-PROCESS
```

Thank You!

Presented by CAPPs Production Support

For questions or suggestions on future User Group topics, contact CAPPs.CGC.ba@cpa.texas.gov