

**CAPPS HR/Payroll
Enhancements (SRs) Submitted to User Group**

Date of Report: April 14, 2022

Service Requests (SR) Information
Voting Items

SR #	Requesting Agency	Product	Impacts All Agys	Module	Priority	Level of Effort	Short Description	Long Description	Synopsis of Request (Requirements)	Proposed Solution (How it would work/Customization on Overview)	CAPPS Support Team Vote Recommendation
31789	TCEQ (582)	Talent Management	Yes	Recruiting	Medium	Medium	Adding Position Number.	<p>Add the position number or update the view that the Recruit reports reference so that the position number will be included on the reports listed below, including on requisitions prior to an offer being made.</p> <ul style="list-style-type: none"> • Requisition CSW Summary • Requisition Details • Requisitions Filled Details • Recruiting EEO Detail Report • Recruiting EEO Summary • Candidate History Detail • Candidate CSW Progress Details • Applicant Screen – Interview Summary • Candidates Hired • Comprehensive Requisitions Metrics • Records Retention – Job Requisition Aging • Records Retention – Job Submission Aging • Recruiting – Filled Positions Trends • Recruiting – Staffing Workload Report • Recruiting – Summary of Candidate Failures • Recruiting – Summary of Openings and Submissions Hired • Recruiting – Candidate Source Detail • Recruiting Veteran Detail Report • Time to Hire – Candidate CSW Step Duration • Time to Hire – Requisition Management Metrics Report 	<p>Add the position number or update the view that the Recruit reports reference so that the position number will be included on the reports listed below, including on requisitions prior to an offer being made.</p> <ul style="list-style-type: none"> • Requisition CSW Summary • Requisition Details • Requisitions Filled Details • Recruiting EEO Detail Report • Recruiting EEO Summary • Candidate History Detail • Candidate CSW Progress Details • Applicant Screen – Interview Summary • Candidates Hired • Comprehensive Requisitions Metrics • Records Retention – Job Requisition Aging • Records Retention – Job Submission Aging • Recruiting – Filled Positions Trends • Recruiting – Staffing Workload Report • Recruiting – Summary of Candidate Failures • Recruiting – Summary of Openings and Submissions Hired • Recruiting – Candidate Source Detail • Recruiting Veteran Detail Report • Time to Hire – Candidate CSW Step Duration • Time to Hire – Requisition Management Metrics Report 	The CAPPS Recruit team will modify the reports listed to add position number.	Approve
36483	TPWD (802)	Talent Management	Yes	Recruiting	Medium	Low	Make active recruiting messages gender neutral.	<p>In response to diversity and inclusion initiatives, the agency is requesting an enhancement to update all active recruiting messages to incorporate language that is more inclusive of both sexes and all gender identities. This includes omitting courtesy titles (like Mr., Ms., Mrs., Sir or Madam) and substituting either the applicant's given name or a generic salutation such as "Dear Applicant" or "Dear Candidate."</p>	<p>Update active CAPPS Recruit correspondence messages to make them gender neutral.</p>	The CAPPS Recruit team will modify the active correspondence messages to make them gender neutral. The preferred salutation is "Dear First Name Last Name."	Approve

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4451	DPS (405)	HR/Payroll	Yes	HR Human Resources	Medium	Low	Display Zero – CAPPS Employee Profile Languages.	Agency wants to see/display an actual zero when an Employee's Language Proficiency Score = 0 on the CAPPS Employee Profile Page.	By default, zeros are shown as a blank on CAPPS pages. Agency wants to see the actual zero, when this value is entered for a person's Language Proficiency Score.	CAPPS will be modified to show a zero, when Score = 0 rather than blank	Approve