

## CAPPS HR/Payroll Required Maintenance

Date of Report: April 14, 2022

Service/Support Request (SR) Information.

SR #	Requesting Agency	Product	Impacts All Agys	Module	Priority	Short Description	Long Description	Status; *Update	UAT & PRD Target Dates
9296	CAPPS	HR/Payroll	No	Mgr Self Service (MSS)	Medium	Managers can change time on unauthorized TRCs.	Managers can edit time on TRCs for which they do not have access to enter. <i>(Example: Managers at a particular agency do not have access to ANLVI. A Super User enters ANLVI for a new employee. The manager can change the amount of time that the Super User entered.)</i> The edit for the TRC is on the TRC entry space itself, so there's no chance for it to fire.	Hold	TBD
10629	CAPPS	HR/Payroll	No	TL Time and Labor	High	Timesheets edit to prevent ANLVP entry.	Need timesheet edits to prevent entry of ANLVP under certain conditions <i>(Example: employee is not terminated and does not fall under conditions specified for agencies like 771/772, etc., terminated for less than 30 days, future-dated terminations, etc.).</i>	Assigned	TBD
16605	CAPPS	HR/Payroll	Yes	Human Resources	High	Remove LOA reason code from Job Data.	Remove the remaining LOA reason codes from Job so that all employees must do an LOA (all LOA, not just FMLA-related) on the timesheet.	Assigned	TBD
17119	CAPPS	HR/Payroll	Yes	Performance Mgmt	Medium	Modify workflow follow Roll Up/Roll Down process.	Currently, if a manager submits a performance document for approval and then the manager is either terminated or transferred to another agency, it results in the HR Roll-up process to activate. The documents are transferred to the correct next level manager (as designed); however, the workflow for the approvals remain with the terminated manager. The enhancement request is to modify the workflow to approvals to follow the Roll-up/Roll down process.	Assigned	TBD
17256	CAPPS	Reporting	Yes	Payroll	Medium	Remove hard coding from TXTAX810.	Hard coding JOBCODES on the Texas Quarterly UI Wage Report does not allow unemployment wages to be pulled if an employee moves into one of the JOBCODES in the middle of a quarter.	In Work	TBD
21955	CAPPS	HR/Payroll	No	Human Resources	Medium	ERS Results page are not displaying all records.	Per the design for HCM5740, there is a limit on the number of 9000 rows that the ERS Result can display. When this limit is exceeded, the page does not display any results.	Assigned	TBD
22015	CAPPS	Reporting	No	Human Resources	Medium	Create a Grievance report.	Create a Grievance Report similar to the disciplinary report.	Assigned	TBD
22269	CAPPS	Reporting	Yes	Payroll	High	PDAR and Funding Reports updates for project costing.	Project Costing fields will be distributed to the Pre-Distribution Audit report (PDAR) and Fund Summary reports need to be enhanced to edit these fields and report on them.	In Work	TBD
26254	CAPPS	Talent Management	Yes	Interfaces	Medium	CAPPS Recruit automatic owner updates.	In CAPPS Recruit, someone who is listed as an "owner" can access a requisition if the ownership is not updated after a user loses access to CAPPS Recruit or when a user becomes employed at another CAPPS Recruit agency. The ownership needs to change so the user does not have access to their prior agency's requisitions or any other items they previously owned.	Assessment	TBD
26769	OOG (301)	HR/Payroll	Yes	Payroll	Low	Payroll document approval.	Request to add more information to the Payroll Document Approval screen, such as the date and time of the approval and the approvers ID to indicate that the document(s) have been approved.	Assigned	TBD
27393	CAPPS	Reporting	No	Human Resources	Medium	Revise W2 Consent form.	Revise and correct W2 Consent report to include ACA consent and allow the users to have the ability to manage Consent during the calendar year-end process.	Assigned	TBD
27468	CAPPS	HR/Payroll	No	Payroll	Low	Allow CPE process to make state-paid insurance payment.	CPE needs the ability to process the state-paid insurance benefits payment for the employees who are on LWOP FMLA status.	Assigned	TBD
28677	CAPPS	Talent Management	Yes	Reports	Low	Update reports to use "#Submission Complete."	Update the measure in the several reports to use #Submissions Completed.	In Work	TBD
29767	CAPPS	HR/Payroll	No	Human Resources	High	Fiscal Year-End 21- 87 LEG SB 321 – ERS cash balance benefit.	Provides for the establishment of a new ERS cash balance benefit retirement plan, while retaining the defined benefit plan for current ERS members. This new cash balance benefit plan applies only to an ERS member (the employee) or elected class of membership who is hired or takes office on or after Sept. 1, 2022 and is not already an ERS member on the date the member is hired or takes office. Most likely needs benefit plan/deductions codes for elected class, employee class and LECOS.	In Work	TBD

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31684	CAPPS	HR/Payroll	Yes	Payroll	Medium	Fluid Withholding W-4 Form.	Upgrade to new feature – Fluid Withholding W-4 form.	Closed	
32162	CAPPS	Reporting	Yes	Payroll	High	Create A Reconciliation Report for Credit Unions.	Create a statewide reconciliation report so each agency can run it to see which employees have added, changed or deleted a credit union deduction. Additionally, this report could be provided to a credit union to help with reconciliation.	Assigned	TBD
32755	CAPPS	HR/Payroll	Yes	Payroll	Low	Reorder the left panel of Payroll Processing tile.	Reorder the left-hand panel (under the Payroll Processing tile) within the Payroll & Commitment Acctg dashboard. Move the <b>Review Paycheck</b> component to the top of the collection so that it is the default page when entering the tile.	Assigned	TBD
<b>32905</b>	CAPPS	HR/Payroll	Yes	Human Resources	Medium	Enhancement to Custom Hire and Recruit: SSN fields.	Requesting enhancements to CAPPS Custom Hire, Recruit RSS and MSS Hire pages by displaying warning messages to users requiring them to verify that Social Security Numbers (SSNs) being entered in the National ID fields are accurate in these modules. Add a validation field in both modules requiring the user to re-enter the SSN (with no copy/paste functionality) and error message display if the digits in both fields are not identical. Additional details in agency private section.	<b>*Acceptance Testing - Agency</b>	Agency 04/14–20 PRD 04/21
<b>33248</b>	THC (808)	Talent Management	Yes	Recruit	Low	Eliminate duplicate check functionality.	Deactivate the duplicate check in CAPPS Recruit.	<b>*Pending Prod Migration</b>	PRD 4/21
33301	CAPPS	HR/Payroll	Yes	PY Payroll	Low	Unable to re-enter deleted CPE reversals.	Adjust the delivered process, Reverse/Adjust Paycheck (PSPPYREV) so that necessary adjustments are made to the CPE Reversal page/records when “Delete Reversal/Adjustment” option is selected on the Reverse/Adjust payment process.	Assigned	TBD
36697	CAPPS	HR/Payroll	Yes	TL Time and Labor	Medium	Add language to manager email regarding approvals.	The email that goes out to managers letting them know that there is a 10-day-old time approval waiting and a 17-day-old time approval waiting needs additional language that directs managers to the MSS report so they can find that specific time approval.	Assigned	TBD