

**CAPPS Financials
Governance Approved Enhancements**

Date of Report: Feb. 17, 2022

Service Requests (SRs) Information: Enhancements Approved by Governance – ACTIVE

| Gov. Priority | SR # | Gov. Priority # | Requesting Agency | Product | Impacts All Agys | Module | Priority | Level of Effort | Short Description | Long Description | Synopsis of Request (Requirements) | Proposed Solution (How it would work/Customization Overview) | Status; *=-Updates | UAT & PRD Target Dates |
|---------------|-------|-----------------|-------------------|------------|------------------|------------|----------|-----------------|--|---|--|--|--------------------|--------------------------------|
| 1 | 22804 | 26.78 | DPS | Financials | Yes | Interfaces | Medium | Medium | Develop a process that updates the HX Recycle Browser for the: <ul style="list-style-type: none"> • Reference Document Number • Reference Document Suffix • Multi-Purpose Code • USAS Document Date. | It would be beneficial if there was a process that allows users to select a button that auto-populates the fields to facilitate the Match and Compare processes. | The HX Recycle Browser page now has a button available that auto-populates the fields from the USAS IN Browser to the HX Recycle Browser and validates that the Multi-Purpose Code is in the correct format. | The USAS to CAPPS Inbound process matches IN and HX transactions during the Match and Compare processes. Users can click a button on the HX Recycle Browser page to copy data from the USAS IN Browser page to the related fields on the HX Recycle Browser page without having to manually update each field. This new function saves time by allowing the users to populate and review several rows of data at once. | In Work | UAT 2/28 PRD 3/31 |
| 2 | 18635 | 20.63 | CAPPS | Financials | Yes | Reports | High | High | Contract Print Report Changes. | Enhancements to the Contract Print Report: <ol style="list-style-type: none"> 1. Include the agency seal in the header area of the printed report. 2. Include the agency's standard terms and conditions as part of the printed document located above the signature box. 3. Remove the blacked-out signature area of the contract marked as "UNAUTHORIZED" and include the assigned Buyer's electronic signature. 4. Make the Date displayed reflect the date of approval. | Add additional information to the Contract Print Report to provide similar information as the PO Print Report. | Add the: <ul style="list-style-type: none"> • Agency Seal • Terms and conditions • Buyer signature • Date of approval | In Work | |

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| 3 | 21712 | 17.67 | TPWD | Financials | Yes | Asset Management | Low | Project | Requesting both the custodian's name and employee ID. | When an asset is received, the receiver can enter the asset's custodian, along with other asset information. An integration process then transfers this information to asset management and creates the asset. Only the custodian's name is captured and not the Employee ID. This is inconsistent with the Asset Custodian online page and VAT interface, which captures both the custodian's name and employee ID. Capturing the employee ID succinctly identifies the custodian when multiple employees have identical names, based on CAPPs HR/Payroll. The lack of a succinct and consistent custodian identifier impacts agency reporting and internal systems. We are requesting both the custodian's name and employee ID be captured when entered at the time of receipt using Add/Update Receipts. | Agency can assign the Employee name to the individual asset at the time of receipt, but not the EMPLID number. Agency needs the ability to capture EMPLID number at time of receipt. | <ul style="list-style-type: none"> • Add EMPLID field to PS_RECV_LN_ASSET • Change EMPLID Name to Display Only • Track off the EMPLID field | *Pending PRD Migration | PRD 2/24 |
| 4 | 24189 | 15.89 | TDA | Financials | Yes | Workflows | Low | Low | Approvers need to be able to see budget journal description in their approval list. | On the WF Approval Page for Commitment Control, the approver can see Budget Journal Line COA (Chart of Account) information, but no additional information at the line level. | Agency requires the ability to review budget journal entries at the budget journal line description level during the workflow approval process. The budget journal line description provides the approver more insight than header description, which is displayed. | PeopleTools: Select the checkbox on the Journal Line Description box to allow users to view. | Assigned | |

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| 5 | 24294 | 15.88 | CAPPS | Financials | Yes | Assets Management | Medium | Low | Retiring/disposing of mass assets using the Disposal Worksheet. | Retiring/disposing of mass assets using the Disposal Worksheet should work the same as retiring assets on the Retire/Reinstate page using Disposal Methods (DM) 1, 8, 9, 17, 20, 21, 22, 25 and 29. Reinstating the same assets is problematic for some of the DM's that were disposed using the Disposal Worksheet. | All the required fields for the retirement/disposal should be available for populating and the proper error messages should be displayed to make the mass disposal process more efficient. | STW-2415 proposes to modify the Disposal Worksheet to function the same as the Asset Management Retire/Reinstate page to ensure that the required fields are populated for the proper disposal and reinstatement of the assets. | In Work | UAT 2/28 PRD 3/31 |
| 6 | 24796 | 15.25 | DPS | Financials | Yes | Accounts Payable | Medium | High | Access requested to view DLT Comments on the Voucher Inquiry page. | Accounts Payable Approvers who do not have the Add/Update access for Vouchers need a way to view the DLT comments that are associated to the Voucher. | Users should be able to inquire on the DLT Comments for a Voucher the same way that the Attachments and Comments are available for inquiry on the approval process. | The Voucher Inquiry page should have a hyperlink available to review and not edit the DLT Comments. Having inquiry access to this information assists in the approval process for users who do not have Add/Update access for Vouchers. | Assigned | |