

Centralized Accounting and Payroll/Personnel System

ePerformance Management:

Auto-Save Delivered Functionality

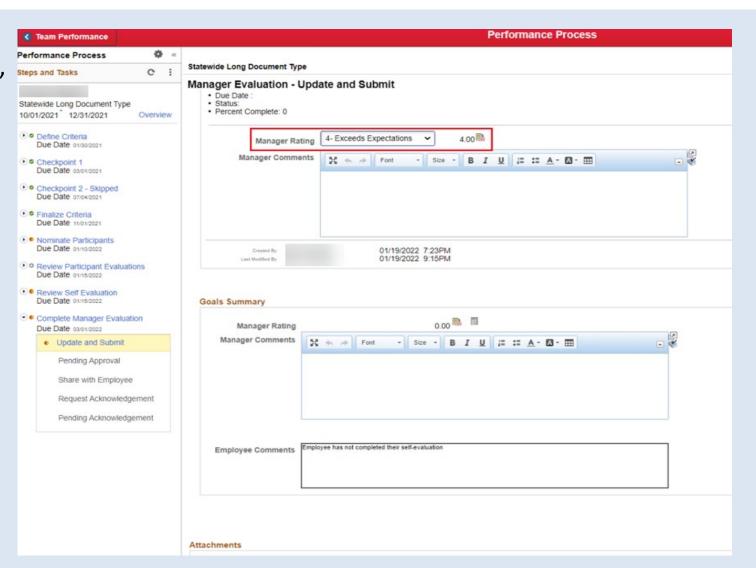
Feb. 24, 2022

Auto-Save Delivered Functionality

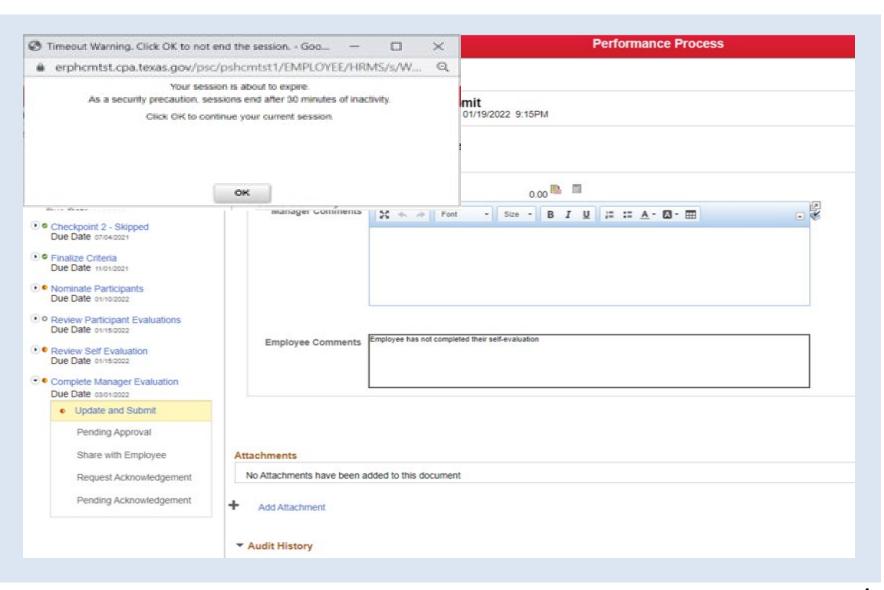
- Primary benefit the elimination of users losing large volumes of data entered and needing to re-enter lost data when session expires.
- Agencies can test this by making a few changes, letting the session expire and logging back in to ensure the changes made were saved.
- Agency User Acceptance Testing (UAT) is Feb. 28 March 4.
- Migration to production is scheduled for March 10, 2022.

Based on agency template configurations, as part of the *Auto-Save* functionality, changes may include the following:

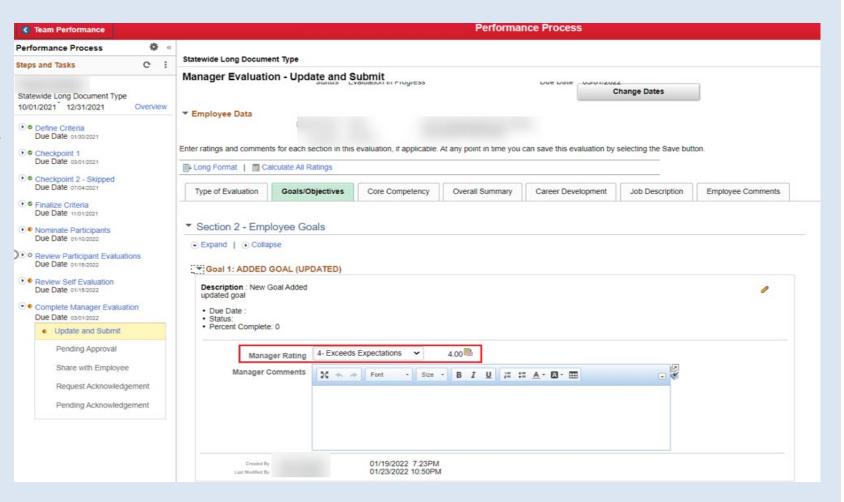
- Ratings
- Comment text
- Adding or deleting Content Items



A pop-up window appears notifying users that the session will expire.

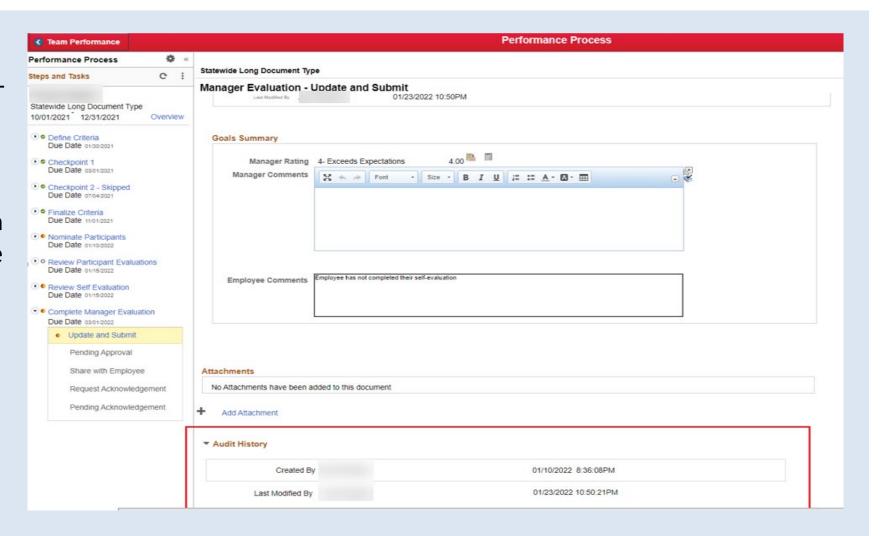


Fields that allow edits (based on the agency's specific template or statewide configurations) and were changed, are saved after the session has timed out.



The date and time stamps are shown as "Last Modified By" — this shows who the user was that made changes at the time the last Session expired.

"Last Modified By" can be seen in both the Audit History at the bottom of the document page and at the *Content Item* that was saved.





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Thank You!

Deployment CAPPS HR/Payroll Team

CAPPS.Help@cpa.texas.gov 512-463-2277