

**CAPPS HR/Payroll  
Required Maintenance  
Date of Report: 03/11/2020**

Service/Support Request (SR) Information

SR #	Requesting Agency	Product	Impacts All Agencies	Module	Priority	Short Description	Long Description	Status; *=Updates
8995	CAPPS	CAPPS HR/Payroll	No	Reports	High	FMLA frequency exceeded report	New report required to reflect employees who have exceeded the frequency when using intermittent leave for FMLA	In Work
9296	CAPPS	CAPPS HR/Payroll	No	Mgr Self Service (MSS)	Medium	Managers can change time on unauthorized TRCs	Managers can change time on TRCs that they do not have access to enter. Example: Managers at a particular agency do not have access to ANLVI. A Super User enters ANLVI for a new employee. The manager can change the amount of time that the Super User entered. The edit for the TRC is on the TRC entry space itself, so there's no chance for it to fire.	Assigned
10629	CAPPS	CAPPS HR/Payroll	No	TL Time and Labor	High	Timesheet edit to prevent ANLVP entry	Timesheet edit needed to prevent entry of ANLVP under certain conditions (e.g., employee is not terminated and does not fall under conditions specified for agencies like 771/772, etc., terminated for less than 30 days, future-dated terminations, etc.)	Assigned
11819	DPS	Talent Management	Yes	Recruiting	Medium	Convert veteran preference answers to UDF area	We would like to request the legacy answers to the following questions be migrated to the new location of the questions so that the answers will be viewable; or allow the questions & answers to be viewable on prior applications: Are You a Veteran? Spouse or Orphan of a Vet.? Former Foster Youth? Felony Conviction?	Assigned
12388	CAPPS	CAPPS HR/Payroll	No	PY Payroll	Medium	Employee name on W2 form is modified	Although the employee's name does not exceed the character limit for the W2 form, the full name (First Name, Middle Name/Initial and Last Name) are not displayed on the form in certain conditions. Several tickets have been opened related to this issue. Initial research suggests a modification is need to the SQR used to create the 'form'. This should be addressed for the creation of the next round of W2s for tax year 2019.	Assigned
<b>13875</b>	CAPPS	CAPPS HR/Payroll	Yes	PY Payroll	High	Create PDF paychecks in CAPPS	Create PDF paychecks in CAPPS	<b>*System Test</b>
14903	CAPPS	CAPPS HR/Payroll	Yes	PY Payroll	High	SPRS Audit Rprt Updates for Multiple BSY Earnings	When an employee has multiple BSY earnings, the SPRS Outbound interface should populate the Entitlement and Deduction tables with same amounts as their corresponding payroll and distribution tables so that SPRS Audit report doesn't produce Out Of Balance errors.	In Work
<b>15073</b>	CAPPS	CAPPS HR/Payroll	No	Performance Mg	Medium	Former employees shouldn't receive PM emails	A former employee received an email notification from Performance Manager after their termination date. A former employee shouldn't receive emails related to CAPPS Performance Management.	<b>*In Work</b>
16605	CAPPS	CAPPS HR/Payroll	Yes	HR Human Resources	High	Remove LOA reason code from Job Data	Remove the remaining LOA reason codes from Job, so that all employees must do LOA (all LOA, not just FMLA-related) on the timesheet.	Assigned

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17119	CAPPS	CAPPS HR/Payroll	Yes	Performance Mgmt	Medium	Modify workflow follow Roll Up/Roll Down process	Currently if a manager submits a performance document for approval, then is either terminated or transferred to another agency, this results in the HR Roll-up process to activate. The documents are transferred to the correct next level manager (as designed) however the workflow for the approvals remain with the terminated manager. The enhancement is to modify the workflow to approvals to follow the Roll up/Roll down process.	* Acceptance Testing
17256	CAPPS	CAPPS Reporting Team	Yes	PY Payroll	Medium	Remove hard coding from TXTAX810	Hard coding JOBCODES on the Texas Quarterly UI Wage Report does not allow unemployment wages to be pulled if an employee moves into one of the JOBCODES in the middle of a quarter.	In Work
17292	CAPPS	CAPPS HR/Payroll	No	HR Human Resources	High	Change warning message to error for completed FMLA	Change warning message to an error on timesheet for completed FMLA events	*System Test
17416	CAPPS	CAPPS HR/Payroll	No	PY Payroll	Medium	Edit to ensure max base pay not exceeded-OnCycle	Add edit to ensure that the employee cannot be paid more than their monthly base salary amount on an on-cycle payroll	In Work
17963	TEA(701)	Talent Management	Yes	Recruiting	low	Request to add submission completed date	Add submission completed date to the list of available fields on the standard, detailed and customized list formats (view).	In Work
17981	OAG(302)/SO RM(479)	Talent Management	Yes	Recruiting	Medium	Automate CAPPS Recruit Security for MSS Lite Mgrs	The agency requests a way to automate CAPPS Recruit security assignments for MSS Lite Managers.	In Work
17985	PUC(473)	Talent Management	Yes	Recruiting	Medium	Add Message Template: Internal Hire Confirmation	Agency requests to add a new correspondence message template in CAPPS Recruit for an Internal Hire Confirmation.	System Test
17986	PUC(473)	Talent Management	Yes	Recruiting	Medium	Add Message Template: Interview Confirmation	Agency requests to add a new correspondence message template in CAPPS Recruit for an Interview Confirmation.	System Test
17988	OAG(302)/SO RM(479)	Talent Management	Yes	Recruiting	Medium	Add Message Template: Additional Rejection Letter	Agency requests to add a new correspondence message template in CAPPS Recruit for a rejection letter message template that does not encourage the candidate to apply again.	System Test
17990	OAG(302)/SO RM(479)	Talent Management	Yes	Recruiting	Medium	Add Message Template: Addl Cancellation Notice	Agency requests to add a new correspondence message template in CAPPS Recruit for a cancellation notice message template that does not encourage the candidate to apply again.	System Test
17991	OAG(302)/SO RM(479)	Talent Management	Yes	Recruiting	Medium	Add Message Template: Addl Offer Withdrawal Msg	Agency requests to add a new, shorter version of the withdrawal of offer correspondence message template in CAPPS Recruit.	System Test
18807	CAPPS	Talent Management	Yes	Recruiting	Medium	Add Approval Permissions to Interviewer User Type	in CAPPS Recruit, adjust the Interviewer user type to include approval permissions. With this change, agencies will not need to assign the Approver role in addition to the Interviewer role any longer (the Approver role will be redundant).	System Test

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19097	CAPPS	CAPPS HR/Payroll	No	HR Human Resources	High	Modify Tx Agency Table for ELM	With the expansion of CAPPS and the various new optional modules the agency table page will need modifications to house various current and new fields. Some of the fields in this functional design will drive how security is provisioned, on a nightly basis, to employees and managers within each agency. ELM will be implemented initially due to the go-live date.	*System Test
19198	TPWD(802)	CAPPS HR/Payroll	Yes	Performance Mgmt	Low	Allow 2nd level Mgr approvals to be reassigned	We are requesting the capability to transfer the 2nd level manager's approval to another manager, in the event the current 2nd level manager is out of the office for an extended period of time.	*Completed
19337	CAPPS	CAPPS HR/Payroll	Yes	HR Human Resources	High	Modify the TX Agency Table for Optional Modules	With the expansion of CAPPS and the various new optional modules the agency table page will need modifications to house various current and new fields. Some of the fields in this functional design will drive how security is provisioned, on a nightly basis, to employees and managers within each agency. ELM will be implemented under SR 19097. The remaining modules with this request.	In Work
20041	CAPPS	CAPPS HR/Payroll	Yes	Not Applicable	High	Sign on page language	An update to the language on the CTIA popup agreement is needed as well as some additional language to be shown on the sign on page.	*In Work