

**CAPPS HR/Payroll  
Required Maintenance  
Date of Report: 01/18/19**

Service/Support Request (SR) Information

SR #	Requesting Agency	Product	Impacts All Agencies	Module	Priority	Short Description	Long Description	Status; *=Updates
408	CAPPS	CAPPS HR/Payroll	Yes	TL Time and Labor	High	Accruals incorrectly awarded on an 012 Direct Tsf	CAPPS is awarding accruals (Annual Leave, Sick Leave) to employees who are mid-month direct transfers (012 Reason Code) from agencies outside of CAPPS. Employees are only eligible to receive accruals once per month and in most cases that accrual should have been awarded by the employee's prior agency and not from within CAPPS.	Rework
3767	CAPPS	CAPPS HR/Payroll	Yes	Interfaces	High	Reporting payroll contribution amounts to ERS	Currently, after processing payrolls through SPRS a file is created by SPRS that includes retirement, insurance, flexible benefit and deferred compensation totals that is sent to ERS. The file called the 'CPA Contribution File' is a single file that includes any USPS or SPRS reporting agency that has processed a payroll on that day. The information reported to SPRS from CAPPS is allocated/distributed in such a way that when multiple pay periods are included in a single payment, the reporting of deduction amounts on the CPA Contribution file may be allocated across all pay periods. This can result in retirement deductions reported for periods with no pensionable earnings (e.g. Overtime) or splitting insurance contributions, flexible benefit deductions and savings plan deductions across multiple pay periods. ERS uses this Contribution file to make updates in their system and can result in erroneous credits in their pension and benefit systems. CAPPS will be modified to create a CPA Contribution File and to submit directly to ERS. CPA mainframe system will continue to report to ERS for all non-CAPPS agencies on the CPA Contribution File.	* Completed
8857	CAPPS	CAPPS HR/Payroll	No	Performance Mgmt	High	View graphical rating scale displays incorrectly	The view graphical scale is displaying 0 to 1000, this is due to the rating N/A is configured to equal 1000. This needs to be fixed to reflect the rating scale 0 to 5., instead. This will need to be corrected prior to migrating the security permission for the manger to view the scale.	* Completed
8995	CAPPS	CAPPS HR/Payroll	No	Reports	High	FMLA frequency exceeded report	New report required to reflect employees who have exceeded the frequency when using intermittent leave for FMLA	Assigned
9296	CAPPS	CAPPS HR/Payroll	No	Mgr Self Service (MSS)	Medium	Managers can change time on unauthorized TRCs	Managers can change time on TRCs that they do not have access to enter. Example: Managers at a particular agency do not have access to ANLVI. A Super User enters ANLVI for a new employee. The manager can change the amount of time that the Super User entered. The edit for the TRC is on the TRC entry space itself, so there's no chance for it to fire.	Assigned

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9993	CAPPS	CAPPS HR/Payroll	No	Performance Mgmt	Medium	Add due date notifications feature to templates	There is an update to ePerformance that allow for additional configuration capabilities to send email notificaitons to managers related to due dates used within the documents. For example: the due dates configured in the Activity Guide for the Define Criteria or Checkpoints, ect., could send the manger an email notifying them at various trigger dates (60 days out, 30 days, or 5 days out). This new configuraiton option can be updated at the agency's request to their specific templates or the CAPPS User Group can elect to include in the Statewide Templates.	Assessment
10608	CAPPS	CAPPS HR/Payroll	No	Performance Mgmt	Low	Include 2nd level manager approval to printed doc	We are requesting when the 2nd level manager approves an evaluation that their name (along with the date and time of approval) be included in the audit history, of the printed version (PDF file). Currently, the document audit includes the "Approved By" 2nd level manager's name and 'date/time stamp. This also needs to be included on the printed copy.	In Work
10629	CAPPS	CAPPS HR/Payroll	No	TL Time and Labor	High	Timesheet edit to prevent ANLVP entry	Timesheet edit needed to prevent entry of ANLVP under certain conditions (e.g., employee is not terminated and does not fall under conditions specified for agencies like 771/772, etc., terminated for less than 30 days, future-dated terminations, etc.)	Assigned
<b>10884</b>	CAPPS	CAPPS HR/Payroll	Yes	HR Human Resources	High	ACA processing for CY2018	Includes Oracle updates for Affordable Care Act required to produce 1095-C paper copies and online forms.	<b>* Pending Prod Migration</b>
<b>10896</b>	CAPPS	CAPPS HR/Payroll	No	HR Human Resources	High	ACA enhancements for CY2018	ACA enhancements for CY2018	<b>* Pending Prod Migration</b>
11543	CAPPS	Talent Management	Yes	Reports, Recruiting	Medium	Report on Other State Employee Source	Build a report for the detail provided in the Other State Employee source detail on a candidate's application. Benefit - Agencies can report on specific referrals for jobs. This particularly benefits TPWD that has a program for recruiters to assist candidates applying for positions.	Assigned
11840	CAPPS	Talent Management	Yes	Recruiting	High	Hide Felony responses from certain users	Provide an option for each agency to determine if certain users (full MSS managers, recruiting coordinators, interviewers, and approvers) should see felony information or not. The responses to the felony questions will become restricted and by default only the recruiter, recruiter administrator, and inquiry roles will be able to view the responses. A role will be created and used to add access to view restricted fields (the felony responses) for the agencies who want the other users to view the restricted fields. The user interface will be modified to include the new role	In Work