



CAPPS Asset Management: New Features for FY 2019

CAPPS Financials User Group

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Disposal Worksheet

- SR 9642 will allow agencies to perform mass hard disposals of assets in CAPPs with subsequent updates to SPA.
- The disposal worksheet uses delivered Oracle functionality and retrofits for CAPPs/SPA requirements.
- For example, existing save edits related to surplus property on the main Asset Retirement page have been incorporated into the Disposal Worksheet.

Disposal Worksheet

The Disposal Worksheet page is shown below. It incorporates the asset search functions to generate a list of assets as retirement candidates (i.e. hard disposals). The user can then select one or many assets to retire.

The screenshot displays the 'Disposal Worksheet' interface. At the top, there is a breadcrumb trail: 'Favorites > Main Menu > Asset Management > Asset Transactions > Asset Disposal > Disposal Worksheet'. The page title is 'Disposal Worksheet' with sub-sections for 'Asset Search Criteria', 'Acquisition Details', and 'Asset Action'.

Asset Search Criteria: Includes fields for Unit, Book (CAPASSET), Parent ID, Category, Profile ID (708), FERC Code, From Asset ID, To Asset ID, Group ID, Tag Number, Serial ID, Asset Status (In Service), Location, Area ID, From In-Service Date, and To In-Service Date. There is also a checkbox for 'Include Non Capitalized Assets' and a link for 'Chartfield Search Criteria'.

Acquisition Details: Shows 'Retrieve Next' (100), 'Rows 1 - 3 Of 3', and a 'New Search' button. A link for 'View Ownership Details' is also present.

Asset Action: Features a 'Submit for Disposal' button, 'Agency Disposal Code' (03 Dsmantld,Salvg,dmg byonc rpair), 'Retire Date' (04/19/2018), and 'Accounting Date' (04/19/2018). A 'Set All' button is also available.

Search Results: A table with columns: Dispose, Asset ID, Description, Removal Cost, Removal Cost Currency, Agency Disposal Code, Retire Date, and Detail. The first two rows are selected, indicated by red boxes around the 'Dispose' checkboxes and the 'Agency Disposal Code' dropdowns.

Dispose	Asset ID	Description	Removal Cost	Removal Cost Currency	Agency Disposal Code	Retire Date	Detail
<input checked="" type="checkbox"/>	025441	2000 FORD E350 VAN - POOL CAR	0.00	USD	03 Dsmantld,Salvg,dmg byonc	04/19/2018	Detail
<input checked="" type="checkbox"/>	29373	PURCHASE 1999 MOTOR HOME FROM	0.00	USD	03 Dsmantld,Salvg,dmg byonc	04/19/2018	Detail
<input type="checkbox"/>	30871	2016 FORD TRANSIT VAN, WHITE	0.00	USD	03 Dsmantld,Salvg,dmg byonc	04/19/2018	Detail

At the bottom, there is a 'Submit for Disposal' button and a 'Notify' button.

Disposal Worksheet

Error Messaging:

If assets are not in the correct surplus status based on the retirement method selected, an error message will appear on the related line and the asset will not be retired.

Dispose	Asset ID	Description	Agency Disposal Code	Retire Date	Detail	Error Message
<input checked="" type="checkbox"/>	025441	2000 FORD E350 VAN - POOL CAR	08 Surp Don or Sold to Poltc €	04/19/2018	Detail X	Disposal method 08 is only available for use when an asset is in disposal method 5c. (20000,84)
<input checked="" type="checkbox"/>	29373	PURCHASE 1999 MOTOR HOME FROM	33 TFC Surplus Process Sale	04/19/2018	Detail X	Cannot retire asset that has not been disposed by TFC (20000,89)
<input type="checkbox"/>	30871	2016 FORD TRANSIT VAN, WHITE		04/19/2018	Detail	

Submit for Disposal

Other Enhancements

Asset Spreadsheet Upload:

This functionality will allow mass additions of assets to CAPPs via spreadsheet. This would typically be used when a large number of assets are acquired outside the normal purchasing cycle.

Asset Profile and Account Edits:

These new edits will be applied to requisitions, purchase orders and vouchers. When an asset-related account is selected on the distribution line, an asset profile and business unit are also required. New coding will restrict the list of asset profiles available for selection to those associated with the account.



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Centralized Accounting and Payroll/Personnel System



Thank you!

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