

CAPPS HR/Payroll
Required Maintenance
Date of Report: 04/24/17

Service/Support Request (SR) Information

SR #	Requesting Agency	Product	Impacts All Agencies	Module	Priority	Short Description	Long Description	Status; *=Updates
950	CAPPS	CAPPS HR/Payroll	Y	TL Time and Labor	High	COMP balance negative due to sys adjustmnt	Employee COMP balance negative due to system adjustment to his COMP leave balance.	*Acceptance Test. Current date set for Migration to Production is 4/27/17
1052	CAPPS	Talent Management	Y	Interfaces, Recruit	Low	Candidates with No Email Address on Candidate File	We need to update the way candidates with no email address on the CAPPS HR/Payroll side are handled in the Candidate file to CAPPS Recruit. Currently an email address is defaulting incorrectly, and the candidate is failing due to the email address being stored in the database previously. The candidates with no email addresses need to fail due to no email address (since email address is required). The candidates can be picked up as a net change once an email address is indicated on the CAPPS HR/Payroll side.	In Work
1544	CAPPS	Talent Management	Y	Interfaces, Recruit	Low	Recruit Interface- issue with future date term	When a future dated termination is entered in CAPPS HR, the user interface tried to inactivate the termed employee before the effective date.	In Work
3203	CAPPS	Talent Management	N	Recruit	In Work	Manage Recruit for Unclassified positions	Modifications are needed to the job template interface to appropriately handle unclassified positions. Additionally, configurations for unclassified salary admin plans, and job codes are needed to deploy agencies with unclassified positions in CAPPS Recruit.	In Work
3204	CAPPS	Talent Management	N	Recruit	Assigned	Update portal text for Recruit	The Job Opportunities verbiage on the portal needs to be updated because the current verbiage references the four agencies live with CAPPS Recruit. Make the Job Opportunities verbiage generic, with the external Career Section link, and add a link that contains the CAPPS Recruit agencies.	Assigned
3205	CAPPS	Talent Management	N	Recruit	In Work	Manage Recruit for Hourly positions	In order to allow agencies to post for and fill hourly positions, modifications are needed to the WorkInTexas (WIT) job posting interface and new hire interface. Additionally, configuration changes and edits are needed for pay basis values (15B release) and to display fields within the career sections to allow for hourly position information.	In Work
3206	CAPPS	Talent Management	N	Recruit	In Work	Salary Step in Recruit	Updates are needed to the CAPPS Recruit configuration to remove Step from the requisition and the Career Section. Updates to the offer configuration are needed to include Step. A customization is needed as part of the new hire interface to validate offered salary against the Step where it exists on the position data and generate an error if match not found – email notification to recruiter and viewable on the View/Update Candidate page like the existing errors. A customization is needed on the RSS and MSS Hire Candidate pages to include a viewable field for Step.	In Work

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3207	CAPPS	Talent Management	N	Recruit	In Work	Identify Hazardous Duty positions in Recruit	Updates are needed to the configuration of the requisition template and requisition to include a field for Hazardous Duty and make it available for reporting. Updates to the job template interface are needed to include the Hazardous Duty information. Update configuration on the offer to include the hazardous duty field. Lastly, display both Hazardous Duty and Position Function fields as viewable on the self-service Hire Candidate pages.	In Work
3895	CAPPS	Talent Management	Yes - Solution impacts all	Recruit	Medium	Deploy Delivered Recruit Reports and Dashboards	CAPPS Recruiting uses Oracle Business Intelligence (OBI) for reporting. Currently, because OBI has not yet been deployed to agencies, there are no delivered reports available for the agencies to use in their multi-tenant folder structure. Selected delivered reports and dashboards may be made available for agencies to without additional modification (other than to make them multi-tenant).	*New
3903	CAPPS	Talent Management	Yes - Solution impacts all	Recruit	Medium	Requisition CSW Details Report	Agencies need to see how many candidates are in their Recruit Pipeline, and specifically in each Step and Status of the Recruit process flow. This extract also provides candidate details so the Agency can produce specialized metrics.	*New
3901	CAPPS	Talent Management	Yes - Solution impacts all	Recruit	Medium	Applicant Screen - Interview Summary Report	The Agencies need a report that provides a list of all the Candidates who have submitted completed applications for a requisition and are ready to be screened.	*New
3902	CAPPS	Talent Management	Yes - Solution impacts all	Recruit	Medium	Agency Dashboard Extract Report	CAPPS Recruit users need to be able to build dashboards offline using data from CAPPS Recruit to report on the health of their recruiting process.	*New
3896	CAPPS	Talent Management	Yes - Solution impacts all	Recruit	Medium	Candidate CSW Progress Details Report	Agencies need to see which Candidates are in their Recruit Pipeline on each Requisition, and which Candidates are applying to multiple Requisitions.	*New
3898	CAPPS	Talent Management	Yes - Solution impacts all	Recruit	Medium	Requisition EEO Summary Report	CAPPS Recruit users are unable to view certain EEO information (gender and ethnicity) online and the information only may be accessed via reporting. The Agencies need a report that provides counts of the EEO details for a Requisition, and they need to be able to report on EEO details.	*New
3900	CAPPS	Talent Management	Yes - Solution impacts all	Recruit	Medium	Requisition Details Report	The agencies need a report that provides all the requisition details.	*New
3899	CAPPS	Talent Management	Yes - Solution impacts all	Recruit	Medium	Candidate History Detail Report	Agencies need a report that provides all the details about each Candidate including their demographic data and contact information.	*New

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3892	CAPPS	Talent Management	Yes - Solution impacts all	Recruit	Medium	Configuration of additional rejection motives	Additional rejection motives are requested to be added or activated in CAPPS Recruit. These additional rejection motives are available when a candidate is not selected.	*New