

CAPPS HR/Payroll  
Required Maintenance  
Date of Report: 01/27/17

Service/Support Request (SR) Information

SR #	Requesting Agency	Product	Impacts All Agencies	Module	Priority	Short Description	Long Description	Status; *=Updates
841	CAPPS	HR	N	Reports	High	Compensable Leave Report for Converting Agencies	When agencies convert to CAPPS from USPS, enough information is not available to run the standard Leave Liability Report (Compensable Leave Report) in CAPPS. Need to load additional data from USPS and create a separate report for agencies to run against the extra converted data the first year.	<b>*Complete. All agencies have verified their reports.</b>
957	CAPPS	HR	Y	HR Human Resources	High	Correct History access adjustment needed	Correct history access needs to follow statutory edits.	<b>*Complete. All agencies verified access in Production.</b>
1671	CAPPS	Talent Management	Y	Recruiting	Low	Remove demo configuration value from production	A demo configuration value for the CCA/Job Submission Status for CAPPS HM Review/HM Screen/To be Reviewed was moved to production during the zone copy. It's unnecessary and can be removed without impact. It's already in Inactive status but can be deleted.	<b>*Complete. Executed in Production 11/2/16.</b>
1720	CAPPS	Talent Management	Y	Recruiting	Medium	Contact fields in requisition template	The configuration needs to be updated for the requisition template file layout with regards to the contact fields in the External Description section. These fields can remain on the layout but they should not be required. Note: The requisition set up is correct for these fields and this is specific to the requisition template.	<b>*Complete. Executed in Production 11/2/16.</b>
1999	CAPPS	Talent Management	Y	Recruiting	High	Config issues with email template	Correct configuration issues with CAPPS External - Secondary Submission email correspondence template so that it contains all pertinent information and renders correctly	<b>*Complete. Executed in Production 12/20/16.</b>
1052	CAPPS	Talent Management	Y	Interfaces, Recruiting	Low	Candidates with No Email Address on Candidate File	We need to update the way candidates with no email address on the CAPPS HR/Payroll side are handled in the Candidate file to CAPPS Recruiting. Currently an email address is defaulting incorrectly, and the candidate is failing due to the email address being stored in the database previously. The candidates with no email addresses need to fail due to no email address (since email address is required). The candidates can be picked up as a net change once an email address is indicated on the CAPPS HR/Payroll side.	In Work
1544	CAPPS	Talent Management	Y	Interfaces, Recruiting	Low	Recruiting Interface- issue with future date term	When a future dated termination is entered in CAPPS HR, the user interface tried to inactivate the termed employee before the effective date.	In Work
1162	CAPPS	Talent Management	Y	Recruiting	Medium	Offer Letter Variables	Add additional information	<b>*Complete. Executed in Production 12/20/16.</b>

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1163	CAPPS	Talent Management	Y	Recruiting	Medium	Formatting of Offer Letter	Reformat of Offer Letter	*Complete. Executed in Production 12/20/16.
1536	CAPPS	Talent Management	Y	Reports, Recruiting	Medium	The Applicant List Report is dropping people	The Applicant List Report is dropping people with no values for the Veteran Questions from WorkInTexas.com.	*Complete. Executed in Production 12/20/16.
2183	CAPPS	Talent Management	Y	Recruiting	High	Update URLs in Recruiting	As a result of the update to the Comptroller's website several URLs need to be updated.	*Complete. Executed in Production 12/20/16.
2184	CAPPS	Talent Management	Y	Learn	High	Update URLs	As a result of the update to the Comptroller's website several URLs need to be updated	*Complete. Change made in Production 11/2/16.