

**Deploying Agencies**

OCA, OSPA, District Courts, SAO, SOAH, TABC, TAHC, TCOLE, TDLR, TMD, TVC

**1 Performance Metrics**

Area	Overall	Resources	Schedule	Deliverables
Overall Project	◆ G	◆ G	◆ G	◆ G

**2 Previous Meeting Action Items**

- N/A

**3 Key Issues**

- N/A

**4 Items for Management Attention**

- None identified at this time

**5 Key Activities Next 30 Days**

- Complete System Test Phase 2
- Continue Agency Partnership Program meetings
- Continue UAT
- Continue Preparation for Cutover

**6 Critical Path** ◆ G

- Project Mgmt. 86% Complete (09/01/15 - 11/14/16)
- Analyze 100% Complete (09/01/15 - 03/16/16)
- Configuration 100% Complete (10/05/15 - 04/01/16)
- Design 100% Complete (09/01/15 - 03/31/16)
- Build 99% Complete (09/01/15 - 06/24/16)

- Conversions 100% Complete (12/01/15 - 05/16/16)
- Test 80% Complete (11/09/15 - 07/29/16)
- Deploy 33% Complete (04/01/16 - 09/01/16)
- Support 0% Complete (09/01/16 - 10/30/16)
- Train/Change 93% Complete (01/04/16 - 08/31/16)
- Overall Project 85% Complete (09/01/15 - 11/14/16)

**7 Project Management** ◆ G

Start: 09/15/15 End: 11/14/16 % Complete: 86% Target: 86%

- Holding weekly Agency PM meetings

**8 Analyze** ◆ C

Start: 09/01/15 End: 03/16/16 % Complete: 100% Target: 100%

- Requirement Traceability Matrix - 100%
- FDDs for 3 of which are required for Go - Live

**9 Configuration** ◆ C

Start: 10/05/15 End: 04/01/16 % Complete: 100% Target: 100%

- 202 of 202 Prototype sessions held - 100%
- Configuration Prototyping - 100%
- Functional Configuration Workbooks distributed

**10 Design** ◆ C

Start: 09/01/15 End: 03/31/16 % Complete: 100% Target: 100%

- Phase 1 Gap Documentation - USPS to CAPPS - 100%
- Phase 2 Functional Designs - 100%

**11 Build ◆ G**

Start: 09/01/15 End: 06/24/16 % Complete: 99% Target: 99%

- Development, Phase 1 (USPS Interface) – 100%
- New Reports – 100%
- Agency Batch Schedule – 100%
- Performance Test Prep – 96%

**12 Conversions ◆ C**

Start: 12/01/15 End: 05/16/16 % Complete: 100% Target: 100%

- Mock 1 Conversion – 100%
- Mock 2 Conversion – 100%
- Mock 3 conversions – 100%

**13 Test ◆ G**

Start: 11/09/16 End: 07/29/16 % Complete: 80% Target: 80%

- Execute System Test Phase 1, Cycle 1 – 100%
- Execute System Test Phase 2, Cycle 1 – 100%
- Execute System Test Phase 2, Cycle 3 – 98%
- An additional week of ST had been added to test integrated scripts
- UAT Tools Training for Agencies – 100%
- UAT – 16% as of 06/17/2016
- Report Testing – 19%

**14 Deploy ◆ G**

Start: 04/01/15 End: 09/01/16 % Complete: 33% Target: 33%

- Technical Cutover Plan – 55%
- Functional Cutover Plan – 76%
- Cutover Checklist - 93%
- Mock Cutover – 7%

**15 Support ◆ G**

Start: 09/01/16 End: 10/30/16 % Complete: 0% Target: 0%

**16 Train/Change ◆ G**

Start: 01/04/16 End: 08/31/16 % Complete: 93% Target: 93%

- Agency Partnership Program – 100%
- Train the Trainer – 50%

**17 Risks ◆ G****STATUS LEGEND:**

◆ C = Complete

◆ G = On Track

◆ A = At Risk of be behind schedule

◆ R = Behind Schedule/Delayed