

CAPPS HR/Payroll
Required Maintenance - Deployment
Date of Report: 7/25/2016

Service/Support Request (SR) Information								
SR #	Requesting Agency	Product	Impacts All Agencies	Module	Priority	Short Description	Long Description	Status *=Updates
688	CAPPS	HR	N	HR Human Resources	High	Hazardous Duty Pay Configurations, Calc and Edits	Create a method to identify and accurately pay employees who are eligible for hazardous duty pay based on service in hazardous duty positions.	In Work
690	CAPPS	HR	Y	HR Human Resources	High	FMLA - Additional Functionality	Provide additional automated processing and tracking functionality for FMLA events, including the ability to track multiple concurrent events and/or overlapping events.	In Work
691	CAPPS	HR	N	HR Human Resources	High	Configuration and editing for Schedule C employees	Agencies with employee populations on non-standard Salary Schedules (i.e. Schedule C and Unclassified) must be provided functionality to compensate employees based on statute and agency needs. Authority for an increase for employees paid on Salary Schedule C is addressed in Article IX, Section 17.07, of Senate Bill 1, the General Appropriations Act (GAA).	In Work
692	CAPPS	HR	N	PY Payroll	High	Supplemental Pays-Corporal, CPO, Clothing, Hardshp	CAPPS must provide a method to identify and accurately pay employees who are eligible for Corporal Pay, Certified Peace Officer Special Pays, Clothing Allowance and Hardship Pay.	In Work
693	CAPPS	HR	N	PY Payroll	High	Lump Sum Payments for Non-Accrual Employees	For a state employee who is paid under subchapter Sec. 661.064(c), because the separation from state employment involves a move to a position in a state agency that does not accrue vacation time, no hours may be added to the employee's accrued vacation time for a state or national holiday which is scheduled to fall within the period after the date of separation and during which the employee could have used the time.	In Work
694	CAPPS	HR	N	PY Payroll	High	LECOS retirement contributions eligible employees	CAPPS must capture and deduct LECOS retirement contributions for eligible employees. Law Enforcement and Custodial Officers covered under ERS have an additional 0.5 percent retirement deduction taken as part of the Law Enforcement and Custodial Officers Supplemental (LECOS) retirement plan. There is also an additional 1.59 percent state contribution deducted for those in the LECOS plan.	In Work
695	CAPPS	HR	N	HR Human Resources	High	New Hire Process - Additional Retirement Types	New Hire processing must be modified to account for multiple retirement types and fees - JR1, JR2, LECOS/Haz Duty, ERS, Higher Ed, TRS	In Work
696	CAPPS	HR	N	PY Payroll	High	USPS to CAPPS Payroll Conversion Updates	Update USPS to CAPPS Payroll Conversion process.	In Work
697	CAPPS	HR	N	TL Time and Labor	High	USPS to CAPPS Time and Labor Conversion Updates	Update USPS to CAPPS Time and Labor Conversion process.	In Work

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698	CAPPS	HR	N	HR Human Resources	High	USPS to CAPPS HR Conversion Process Updates	Update USPS to CAPPS HR Conversion Process.	In Work
699	CAPPS	HR	N	HR Human Resources	High	Total Comp and ERS Insurance Salary Calculation	Provide functionality to add and view new employee pay types and ensure applicable earning codes and additional pays are included in the calculation of Total Compensation and the ERS Insurance Salary.	In Work
700	CAPPS	HR	Y	TL Time and Labor	High	Multiple thresholds for OT Payout	Modify the Banked Overtime Pay Down process to allow the establishment of multiple run controls or flexible run controls to allow the selection of groups of employees to be set up with different thresholds and pay down amounts. The flexibility should allow each agency to establish a payout for all employees at one level while excluding a group of employees (for example, all employees threshold is 248, payout is 240, except for Job Code XXXX, or Department XXXX, and allow a separate threshold and payout for the excluded group).	In Work
701	CAPPS	HR	N	HR Human Resources	High	Dual Employment Functionality	Provide functionality to hire an employee simultaneously in two State Agencies or Institutions of Higher Education while ensuring that the benefits they receive do not exceed the benefits provided for one full-time employee.	In Work
702	CAPPS	HR	N	HR Human Resources	High	Jobcodes & Salary Schedule- Unclassified Agencies	Certain agencies (241, 781 and 930) are eligible to use unclassified jobcodes and are not restricted by the state jobcodes that others must use. In order to achieve this requirement there will need to be some code changes as well as configuration changes. The overall goal is to allow a state Jobcode (Setid of TEXAS) to be only used by a specified Agency SETID when the state Jobcode is setup as Unclassified.	In Work
703	CAPPS	HR	N	HR Human Resources	High	Auto Update CPO Personal Info Protection	As employees who are currently in CAPPS with a CPO Indicator equal to 'N' move to a jobcode where CPO certification is required, the CPO Indicator must be set to 'Y' automatically. Existing functionality that updates the information release indicators from Y to N when the CPO Indicator is changed from N to Y must continue and no change additional change is needed.	In Work
704	CAPPS	HR	N	HR Human Resources	High	Updt 029 Action Reasons for Unclassified Agencies	Build all applicable edits into CAPPS, Core HR for agencies not subject to the Position Classification Plan (PCP) as it relates to unclassified employees' salary/rate and associated data changes to ensure that the transactions are valid per state of Texas and CPA Policy.	In Work

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705	CAPPS	HR	Y	PY Payroll	High	Dynamically select P(pca) or I(index) SPRS Intfc	Currently, CAPPS only captures the PCA value (P) for the SPRS outbound interface. Currently agencies have the ability to use either PCA or Index in USPS. CAPPS will need to be modified to offer the same functionality.	In Work
706	CAPPS	HR	N	TL Time and Labor	High	T&L Auto Enrollment into Workgroups	Certain groups (Judges (elected officials), CPOs, Contingent Workers and Board Members) have different compensation/accrual rules than the existing CAPPS population and cannot currently be accommodated in the auto-enrollment piece of Time and Labor. Fields need to be added to the Work Group table in the Auto-setup process to uniquely distinguish these groups in order to auto-enroll them properly. Also by adding these fields, future auto-enrollment needs where differences are identified should be accommodated.	In Work
707	CAPPS	HR	N	HR Human Resources	High	EE Profile Data	Provides agencies the ability to store employee information related to education, certifications, licenses, commendations, awards, commission, languages and firearms certification.	In Work
708	CAPPS	HR	N	HR Human Resources	High	Conversion of DPS Employee Data	Provide the ability to convert employee information related to education, certifications, licenses, commendations, awards, commission, languages and firearms certifications into CAPPS.	In Work
709	CAPPS	HR	N	CA Commitment Accounting	High	Automatica Funding Source Updates	Agencies with multiple funding sources, with a large volume of changes from month to month, need a process to assist them in establishing new budget accounting distribution lines at the position level for each monthly payroll cycle and various earnings types.	In Work
710	CAPPS	HR	N	TL Time and Labor	High	Intermittent Shift pay	Configuration editing and processing of intermittent shift pay. Includes the ability to process and send to payroll intermittent shift hours to payroll for processing of specific intermittent shift earning codes.	In Work

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711	CAPPS	HR	N	Security	High	Autoprovisioning to account for FIN user security	During the Hire of an employee or the Add of a CWR there is custom code that auto-provisions roles and profiles based on the employee type of EMP or CWR. During conversion there will be many employee hires that are already provisioned within CAPPS HCM as POIs because they are current FIN users. The current auto-provisioning will delete all of the roles that are in the profile, if any, and will re-add a the self-service roles as well as reset Primary Permission and Row level security to Self Service values. For users that have a BLR (Business Logic Roles), that will soon be defined, the code should not delete the current roles but just add the self-service roles and should also retain current primary permission and row level security values. The BLR should be stored in the message catalog similar to other BLRs.	In Work
835	CAPPS	HR	N	HR Human Resources	High	Texas DPS Employee Biosketch	Texas DPS - Employee Biographical Sketch summarizes employee information including basic facts such as education, work and life events with a focus on giving the reader an idea of his or her character; this report is currently used when DPS officers are asked to appear in court	In Work
841	CAPPS	HR	N	Reports	High	Compensable Leave Report for Converting Agencies	When agencies convert to CAPPS from USPS, enough information is not available to run the standard Leave Liability Report (Compensable Leave Report) in CAPPS. Need to load additional data from USPS and create a separate report for agencies to run against the extra converted data the first year.	In Work
852	CAPPS	HR	N	PY Payroll	High	Online page to load file for batch load	Create a page that will allow users to upload a file, used in a payroll batch processing program, to their agency secure folder. The user would upload a specific file, from the batch process run control, kick-off the batch process.	In Work
890	CAPPS	HR	N	HR Human Resources	Low	Add temp tables for the CEI process	The Common Employee Interface process currently only utilizes 4 temp tables. With the new deployments in August, at least 3 agencies will use this interface so the number of temp tables will be increased.	In Work
894	CAPPS	HR	N	HR Human Resources	High	Add New Tables to BOBJ Universes	Add additional tables to BOBJ for new CPO profile information and new FMLA & Disciplinary Actions information.	In Work

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917	CAPPS	HR	N	CA Commitment Accounting	High	Bud Load Issues - Alpha char and multi agency	Correct the Budget Spreadsheet Load to allow alphanumeric positions. Currently the process is removing all alphabetic characters from the USPS position number before the USPS position number is loaded to a staging table for further budget processing. This causes the process that remaps the USPS position number to the new CAPPS position number to fail.	In Work
919	CAPPS	HR	N	PY Payroll	High	Update Pay Calc for St Match Retirement Fees	Current Pay Calculation logic handles employer paid ERS \$3 fees only. This logic needs to be extended to also handle the fees for new retirement types (Elected State Officials [ESO], Law Enforcement and Custodial Officers Service [LECOS], and Judicial Retirement 1 [JR1]).	In Work
925	CAPPS	HR	N	HR Human Resources	High	Create new query for LECOS Eligible Employees	Create a new query to help agencies identify LECOS eligible employees who may be close to retirement.	In Work
934	CAPPS	HR	N	HR Human Resources	High	BRP Calc-change for new retirement plans	Adust BRP calculation to reference new retirement functionality/configurations/tables.	In Work
935	CAPPS	HR	N	PY Payroll	High	SPRS Intfc - State and Local Taxes	Map the Local Tax Code field from CAPPS to SPRS to identify which Locality represents the tax amount deducted from employees' paychecks. Modify the Payroll SPRS outbound file to capture the local tax data so tax payments are sent to the appropriate Local Tax Vendor.	In Work
936	CAPPS	HR	Y	HR Human Resources	High	Michael Morton Act data conversion	Agencies with CPO's have special requirements to convert from their legacy systems any employee level data relating to work history. This data needs to be stored to allow reporting for court appearances (Michael Morton Act). This can also be used by all agencies to store work history data.	In Work
949	CAPPS	HR	N	HR Human Resources	High	Step deleted on position when location/deptID updated	When updating location or deptid in Schedule C position data, the step is deleted. This is an Oracle issue so an Oracle ticket will be opened.	In Work
954	CAPPS	HR	N	Portal	High	Link for Career Section for internal candidates	Activate the Career Section (CAPPS Internal Candidates) link for internal candidates of agencies deployed on CAPPS Recruiting. Agencies not deployed on CAPPS Recruiting should not see the link.	In Work
970	CAPPS	HR	N	Interfaces	High	Add fields to Common Employee Interface	Add Salary and Haz Duty indicator and Race to the Job and Personal Data. Also add Step to Position Data.	In Work

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971	CAPPS	HR	N	Reports	High	Active Positions Report modification	Active Positions report TXACTPOS needs to be modified to accommodate more than 999 employees in a business unit and additional fields. The report brings back asterisks for any field that is truncated.	*Acceptance Testing; anticipate migration to Production on 8/4/2016
986	CAPPS	Talent Mgmt	N	Interfaces	High	Notification for truncated WIT applications	A notification is required for WorkInTexas applications that were truncated due to exceeding the count of certifications, education history, and work history during the interface processes.	*Completed; in Production 7/11/2016