CAPPS HR/Payroll
Governance Approved Enhancements
Date of Report: 7/25/2016

Service/Support Request (SR) Information												
Governance Priority	**SR #**	**Requesting Agency**	**Product**	**Impacts All Agencies**	**Module**	**Priority**	**Level of Effort**	**Short Description**	**Long Description**	**Proposed Solution (How it would work/Customization Overview)**	**Status** *=Updates	**Status Notes (additional Status information)** *=Updates
Enhancements (SRs) Approved by Governance - ACTIVE												
1	**136**	All	HR Reporting	Yes	HR Human Resources	High	Large	Staffing Forecast Report	This report displays an agency's filled, vacant, and closed positions for the requested fiscal year. The budget information includes budgeted annual salary, expenditures-to-date, projected expenditures, and projected lapse. The report lists the position records assigned to each organization code, followed by activity, program, and division totals. Agency totals are also provided.	Develop a report for use by an agency that includes detailed data and summary data. USPS report reference is 165.	***Rework**	***Issue identified during System Test; developer reviewing.**
2	**142**	All	HR Reporting	Yes	HR Human Resources	High	Large	Active Employee Listing	Find Active Employees-This report displays each employee's primary assignment, and other personnel and payroll information such as address, salary and employment data.	HSAS0410 report could be adapted to partially meet this need. USPS report reference is 168.	***Completed**	***Migrated to Production on 6/23/2016**
3	**146**	All	HR Reporting	No	HR Human Resources	High	Small	Personnel Changes	This report displays all employees who have had any of the following reason codes: 001-003, 008-009, 020-031, A23, 034, and 040-049.	Develop a report for use by an agency. USPS report reference is 197.	***Completed**	***Migrated to Production on 6/23/2016**
4	**224**	OCA/SPA	HR Reporting	No	Payroll	High	Large	Multi Worksite report on Quarterly Wages	A tax report on quarterly wages by county and pay periods for each agency.	Adapt the CAPPS Tax004 to be multi-tenant	***Pending Prod Migration**	***Anticipate migration to Production on 8/11/2016 (after the HR/Payroll freeze)**
5	**228**	DMV	HR Reporting	No	Commitment Accounting, Position Control	High	Large	Payroll Expenditures by Position report	A report is needed to show payment expenditures by the Position based on payroll details. This may be modeled after USPS report 153. This report displays payment and deduction data (gross to net) for each employee for the current payroll at sub-deduction level. This includes any adjustments or cancellations processed on that payroll. Current, MTD and YTD totals are provided on a summary page along with the number of transactions processed.	Report	***Completed**	***Migrated to Production on 6/23/2016**
6	**222**	OCA	HR Reporting	No	TL Time and Labor	High	Medium	Projected Conversion Hours Agency	Create a query or report to show the projected conversion hours for the entire agency. Agency will utilize for advance notification of employees time scheduled to be converted. The existing FYE Annual Leave Conversion Report shows the values that are updated with the process, but does not provide a projected report.	Query or Report	***Pending Prod Migration**	***Anticipate migration to Production on 8/11/2016 (after the HR/Payroll freeze)**