

CAPPS HR/Payroll
Required Maintenance
Date of Report: 11/21/16

Service/Support Request (SR) Information

SR #	Requesting Agency	Product	Impacts All Agencies	Module	Priority	Short Description	Long Description	Status; *=Updates
835	CAPPS	HR	N	HR Human Resources	High	Texas DPS Employee Biosketch	Texas DPS - Employee Biographical Sketch summarizes employee information including basic facts such as education, work and life events with a focus on giving the reader an idea of his or her character; this report is currently used when DPS officers are asked to appear in court.	*Complete. Migrated to Production on 10/24/16
841	CAPPS	HR	N	Reports	High	Compensable Leave Report for Converting Agencies	When agencies convert to CAPPS from USPS, enough information is not available to run the standard Leave Liability Report (Compensable Leave Report) in CAPPS. Need to load additional data from USPS and create a separate report for agencies to run against the extra converted data the first year.	Pending Prod Approval - waiting on several agencies to request the report.
957	CAPPS	HR	Y	HR Human Resources	High	Correct History access adjustment needed	Correct history access needs to follow statutory edits.	*Pending Prod Approval. Will be marked complete 11/23/16.
1671	CAPPS	Talent Management	Y	Recruiting	Low	Remove demo configuration value from production	A demo configuration value for the CCA/Job Submission Status for CAPPS HM Review/HM Screen/To be Reviewed was moved to production during the zone copy. It's unnecessary and can be removed without impact. It's already in Inactive status but can be deleted.	In Work
1720	CAPPS	Talent Management	Y	Recruiting	Medium	Contact fields in requisition template	The configuration needs to be updated for the requisition template file layout with regards to the contact fields in the External Description section. These fields can remain on the layout but they should not be required. Note: The requisition set up is correct for these fields and this is specific to the requisition template	In Work
1999	CAPPS	Talent Management	Y	Recruiting	High	Config issues with email template	Correct configuration issues with CAPPS External - Secondary Submission email correspondence template so that it contains all pertinent information and renders correctly	In Work
1052	CAPPS	Talent Management	Y	Interfaces, Recruiting	Low	Candidates with No Email Address on Candidate File	We need to update the way candidates with no email address on the CAPPS HR/Payroll side are handled in the Candidate file to CAPPS Recruiting. Currently an email address is defaulting incorrectly, and the candidate is failing due to the email address being stored in the database previously. The	In Work

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1544	CAPPS	Talent Management	Y	Interfaces, Recruiting	Low	Recruiting Interface- issue with future date term	When a future dated termination is entered in CAPPS HR, the user interface tried to inactivate the termed employee before the effective date.	In Work
1162	CAPPS	Talent Management	Y	Recruiting	Medium	Offer Letter Variables	Add additional information	In Work
1163	CAPPS	Talent Management	Y	Recruiting	Medium	Formatting of Offer Letter	Reformat of Offer Letter	In Work
1536	CAPPS	Talent Management	Y	Reports, Recruiting	Medium	The Applicant List Report is dropping people	The Applicant List Report is dropping people with no values for the Veteran Questions from WorkInTexas.com.	In Work
2183	CAPPS	Talent Management	Y	Recruiting	High	Update URLs in Recruiting	As a result of the update to the Comptroller's website several URLs need to be updated.	In Work
2184	CAPPS	Talent Management	Y	Learn	High	Update URLs	As a result of the update to the Comptroller's website several URLs need to be updated	In Work