Annual Financial Report



Full Reporting Agencies

Accounting Policy Meeting August 29, 2018

Important Deadlines



Due Date	AFR Tasks
September 1 (Saturday)	SEFA/SPTR Initial Certification
September 14 (Friday)	Investment entries into USAS
September 20 (Thursday)	Physical Inventory for State Property
September 26 (Wednesday)	USAS Interfund activity
September 28 (Friday)	SEFA/SPTR Pass Through Certification
October 20 (Saturday)	Note 2 – CANSS web app (State Agencies)
October 30 (Tuesday)	APS 18 – Binding Encumbrances
November 1 (Thursday)	 Note 2 – CANSS web app (Higher-Ed Systems) GR Reconciliation web app SEFA – Final Certification
November 20 (Tuesday)	 All remaining applicable web apps Other Notes and Disclosure (ONDSS) web app – New* CAFR Note Reporting and Certification (CNRC) web app – New**

* If you currently have security for the Derivatives web app, that security will "roll over" to the ONDSS web app.

** You need to request security – USAS D53 profile value – CNRC.

Submission Requirements – ONDSS



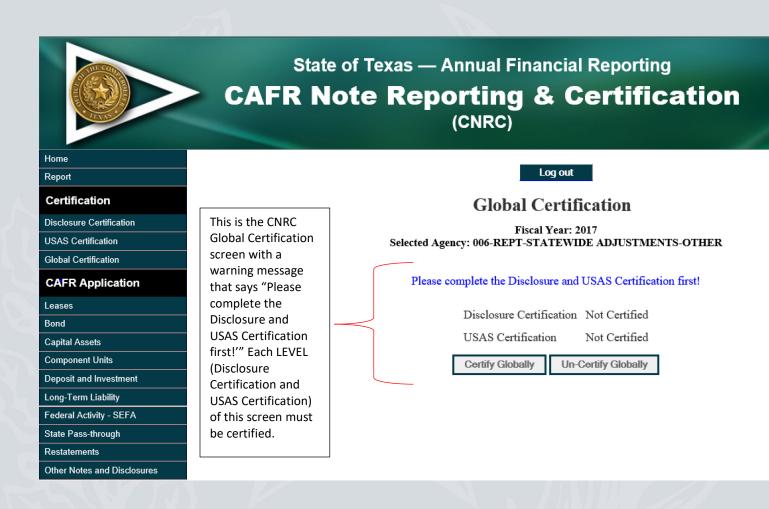
- Replaces the List of Notes email submission
- Upload file feature Word or Excel files only
 - One file per upload (imbed a table into Word)
 - One note per upload
 - Agy # on each page header
 - Note # on each page header
 - Prior to certification upload can be deleted and uploaded again
 - Only for applicable notes not included in another web app
 - Screen prints are not acceptable in lieu of the hard copy in a published AFR
- Includes other required submissions
 - Fluctuation Analysis
 - GASB 49 worksheet
 - Statement of Cash Flows, with reconciliation
 - University Systems
 - Consolidated GR Reconciliation
 - Consolidated Schedule 3, CIST
 - Elimination Entries
 - Matrix of Operating Expenses

Submission Requirements – CNRC



- Replaces the USAS Certification hard copy submission
- Three levels of certification
 - Disclosure
 - Verifies that all applicable web apps have been certified – looks for uncertified USAS data
 - Status is either "Has Disclosure" or "Not Applicable"
 - o USAS
 - USAS certification
 - Interagency Balances
 - Disclosures must be certified before USAS certification
 - Global Both Disclosure and USAS levels must be certified





The other web applications can be accessed through this web application in a read-only mode.



Questions?

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