

Letter for Single Method of Finance – Institutions of Higher Education

(deliver by FAX, email or interagency mail to:)

Texas Comptroller of Public Accounts
Fiscal Management Division
Attn: SFO – Appropriation Control
Lyndon B. Johnson State Office Building
Room 1010-C
111 East 17th Street
Austin, Texas 78774

FAX: (512) 936-5972
Email: aco.reports@cpa.texas.gov

State Auditor’s Office
Central Files
Attn: Reports
Robert E. Johnson State Office Building
4th Floor, Room 4-224
1501 North Congress Avenue
Austin, Texas 78701

FAX: (512) 936-9400
Email: submitreports@sao.texas.gov

Legislative Budget Board
Robert E. Johnson State Office Building
5th Floor
1501 North Congress Avenue
Austin, Texas 78701
Email: lbbdocs@lbb.texas.gov

Date: _____

To Whom It May Concern,

In compliance with HB 1, Article IX, Section 6.08, 88th Legislature, Regular Session, and *Benefits Proportional by Method of Finance* (APS011), this letter confirms for fiscal _____ that agency (*number*)_____ (*name*)_____ was funded from a single *method of finance* (GR, GR-D, FF or OF) with the *appropriated fund number*_____. (Ex: *GR-D Account 0036.*)

No adjustments are required to achieve proportionality for the funding confirmed in this letter.

Signature, Chief Financial Officer or Designee

Date