

Letter for Single Method of Finance – State Agencies

(deliver by FAX, email or interagency mail to:)

Texas Comptroller of Public Accounts

Fiscal Management Division
Attn: SFO – Appropriation Control
Lyndon B. Johnson State Office Building
Room 1010-C
111 East 17th Street
Austin, Texas 78774

FAX: (512) 936-5972

Email: aco.reports@cpa.texas.gov

State Auditor’s Office

Central Files
Attn: Reports
Robert E. Johnson State Office Building
4th Floor, Room 4-224
1501 North Congress Avenue
Austin, Texas 78701

FAX: (512) 936-9400

Email: submitreports@sao.texas.gov

Legislative Budget Board

Robert E. Johnson State Office Building
5th Floor
1501 North Congress Avenue
Austin, Texas 78701

Email: lbbdocs@lbb.texas.gov

Date: _____

To Whom It May Concern,

In compliance with HB 1, Article IX, Section 6.08, 88th Legislature, Regular Session, and *Benefits Proportional by Method of Finance* (APS011), this letter confirms for fiscal ____ that agency (*number*)____(*name*) _____ was funded from a single *method of finance* (GR, GR-D, FF or OF) with the *appropriated fund number* _____. (Ex: *GR-D Account 0036.*)

No adjustments are required to achieve proportionality for the funding confirmed in this letter.

Signature, Chief Financial Officer or Designee

Date